MEMBERS PRESENT: Phillip Satterfield, Humanities/Social Science; Teresa Alenikov, Business Education; Shawn Jones, Fiscal Services; Kathleen Cross, Counseling; Bryan Leighliter, Facilities/Grounds; Monica Lopez, Library; Judi Holmes, DSPS; Dr. Mervat Zewail, SEM; Glenda Kornbau, Recording Secretary; Robert Riffle, Chair.

MEMBERS ABSENT: Richard Bukowiecki, Campus Police; Nancy Montgomery, Student Health Services; Geri Codd, Liberal Arts; Tom Richey, Facilities Manager; Joleen Failor, Health Science; Jeff Smith, HPEA; Dr. Lucinda Aborn, DSPS; Mike Jones, Woodworking; Cynthia Kastan, Fine Arts and Communications.

The meeting was called to order at 11:07 a.m., by Robert Riffle, Committee Chair.

MINUTES OF NOVEMBER 13, 2007
Robert asked the Committee to look over the minutes from the last meeting. He asked if there were any changes or corrections. The minutes were approved as presented by motion and second (Phillip Satterfield/Bryan Leighliter).

CAMPUS ACCESS DURING CONSTRUCTION
Robert said he attached a map (pdf) with the copies of the minutes, showing the next Phase of construction. This will be west of the Metal Trades Building and will take some parking spaces. These spaces will be permanently moved. There will be trench plates. The North end of Metal Trades Building is a critical area, as this is the main power supply form Edison for the whole campus. We will be running the whole campus on generators for a few months. Robert said we will be getting a layout plan from the contractor and Bovis will look at it then give it to Robert. He said a North element was added to the map so you know what you are looking at. If you see anything that impacts your area, let us know. We are ready to bid the next Phase in front of the Science Building. The next Phase will impact the handicapped students and staff. Judi asked when will the project start that goes through the middle of the campus. Robert said in March. Dr. Zewail asked when will an e-mail be sent out about this. Robert said he will be sending it out today.

At the end of this Phase, we will be doing another Phase of the project from PE, the south side of the Gym to the sidewalk of the Student Center Quad. This area will be non-accessible for a while. Robert said the water, high voltage, lights, and sewer system will also be affected.

There will be three (3) projects during the summer. The Liberal Arts Building is going to be Replaced. Demolition and Construction will take about 24 months. In a little over a year,
CAMPUS ACCESS DURING CONSTRUCTION CONTINUED:
this will happen. Judi Holmes asked about the summer projects. Robert said: 1) Pool Project; 2) New Auto Tech Building – this was submitted to DSA on December 28, 2008 and will be built where the Research & Development Building is currently located. Judi asked if the new Auto Tech building will be in addition to their current building. Robert said, yes. He said auto dealers will be renting space; 3) Classroom Building #2 – this should be out of DSA by the end of summer and we are looking at two years to complete. It will be challenging. These are the three priority projects. There might be some remodeling in between the other projects.

Robert mentioned that we are entering a partnership with Edison on lighting and boilers. The lighting retrofit project will be done on the third shift. The boiler project will happen during normal day shift hours. The boilers have been out of compliance and Edison will give rebate money. We are looking at about one million dollars ($1,000,000) to one and a half million dollar ($1,500,000) in rebates. We have until December to get the rebates. Monica asked about the retrofitting and when will it be done. Robert said they had the job walk today and it will be awarded at the second Board Meeting in March. It should start in the first or second week of April. Once it is awarded, the company will get us a schedule. Monica asked if this will be an outside vendor. Robert said, yes. He said we hope to get an e-mail out to the impacted areas so they will know what is happening. There will be a map and layout of the building on line. Monica mentioned that once when a contractor was working in their building, items belonging to staff came up missing. Robert said that is why it is important to get an e-mail out to the staff to let them know what is happening so they can put away items while contractors are working in their areas.

Robert said we are trying to keep the campus as safe as possible while construction is going on. Judi asked about the pathway near old Falcon Way. Is there any way to make that a safer place to walk. It is kind of rough. Robert agreed that the pavement is uneven and the rain isn't helping. He said the contractor plans to re-do some of this area.

ITEMS FROM STAFF

Liberal Arts Restrooms - Kathleen said the restrooms in Liberal Arts that are used by the students – there is no hot water. Robert said there is no code regarding having hot water, but all the new buildings will have hot water. It is a necessity that we should have.

Student Center Shades
Kathleen mentioned the rooms on the Student Center South Stage area – the shades at the windows need to be fixed. Also, there were items in the rooms that should not be there. Robert said when the flooring was done, there were items left by the contractor. These items will be removed soon.

Edison Light/Pledge Program
Glenda mentioned that we have lights to give out from Edison. Robert said it is a pledge to replace one light in your home with a new energy saving light that we give you. You have until the end of March to get a free light bulb.
**Meeting Dates**
The next meeting will be held on Tuesday, March 11, 2008. The May meeting was discussed and due to the end of the spring semester with Final Exams, Commencement, then the start of summer session in May and it was decided to hold the last meeting of the semester on Tuesday, April 29, 2008. All Safety Committee meetings are held at 11 a.m., in LC-62.

The meeting was adjourned at 11:40 a.m.

RKR: gk