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Guests: Bill Farmer, Stephen Johnson, Richard Bukowiecki, David Young, Frank Mixson, Bryan Reece, Gary Pritchard, Marilyn Brock, Carl Bengston, Carolyn Chambers, Megan Winners (Student Rep, Talon Marks)
MINUTES

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting began at 11:06 a.m. The flag salute was led by Senator Wilson.

Serving as Acting President of the Faculty Senate, Debra Moore welcomed back the senators and introduced new senators.

MINUTES

Motion: It was moved by Senator Wilson and seconded by Senator Johnson to approve the minutes of 5/12/09.

Action: Minutes were unanimously approved save three abstentions.

REPORTS

President

President Moore reported that previous Faculty Senate President, Bryan Reece, was selected to serve as the interim dean of the Humanities/Social Sciences division.

Secretary

Secretary Ukita reported that she attended the Chancellor’s Circle Luncheon with President Farmer a few weeks ago. She had the opportunity to meet senators from other campuses, including the president of Riverside Community College’s Academic Senate who shared glowing comments about the person the Board has decided to hire as the new president of Cerritos College. Secretary Ukita also reported that she briefly attended a new faculty workshop last week. The college welcomed the two new full-time faculty, both in SEM, and roughly a dozen part-timers at the event.

CCFF Liaison

President Stolze reported that activity had slowed down for the summer. In the spring, the CCFF and the District had been simultaneously negotiating on the 2008-2009 and 2009-2010 contracts. There was agreement between the two bodies to go into informal mediation. A good mediator was secured (he had helped both sides in the past in finding common ground). However, mediation has dragged on for six mediation sessions. They will again mediate on August 31st. President Stolze expressed that he is hopeful there will be closure on the 08-09 contract, so they can move onto the full contract that they have already begun negotiating on for 09-10. The CCFF will sponsor a forum on September 15th. All faculty members are invited to attend. They will report on the 08-09 academic year, as well as progress for 09-10.

Student Senate Liaison

ASCC Vice President, Rosa Castaneda, reported that Club Info Day(s) will take place on September 2nd and 3rd from 10:00 a.m. – 1:00 p.m.; Club Info Night will be on September 2nd from 5:00 – 7:00 p.m. Applications for prospective student senators are currently out and may be picked up at Student Activities. Elections will take place September 9th and 10th from 9:00 a.m. – 2:00 p.m. and 5:00 – 8:00 p.m. The first Student Senate meeting will be September 16th. Vice President
Castaneda asked the faculty to encourage students to pick up their stickers for their ID cards. She also announced that Knott’s Berry Farm, Soak City, and movie theater tickets can be purchased through Student Activities.

Past President

Dean Reece explained that his transition to dean happened very quickly over the summer. He thanked the senators for giving him a great three-year run as Faculty Senate President. He enjoyed getting to know everyone and the work the Senate did during that time. He asked that he be considered an implementation resource, as he plans to take some of the ideas discussed in Senate over the past few years and implement them in his division. Dean Reece pointed out that one of the Senate’s major accomplishments has been shifting a dominant amount of conversation to the topic of student success. He encouraged the senators to keep focused on student success.

APPOINTMENTS AND NOMINATIONS

Lists of prospective members to be ratified for various College committees, prospective members to be ratified for various Senate committees, open seats on various College committees were distributed.

Two faculty members expressed an interest in serving on the Equal Employment Opportunity Advisory Committee. A vote by ballot was taken.

**Motion:** It was moved by Senator Johnson and seconded by Senator Hallinger to ratify the proposed members to the College committees (Campus Transformation, Developmental Education, Facilities Planning, Information Technology Standards, Matriculation, Planning and Budgeting, Safety, and Staff Development).

**Discussion:** Senator Mellas suggested that it is not necessary that the faculty members on the College Committee on Information Technology Standards have technical expertise. He expressed his willingness to continue to serve on the committee, but also a willingness to step down, noting that the committee might be better served by a more diverse make up of members. As no one else expressed an interest in serving on the committee, Senator Mellas will continue on the committee.

**Action:** Motion was unanimously approved.

**Motion:** It was moved by Senator Soden and seconded by Senator Johnson to ratify the proposed members to the Senate committees (Academic Affairs, Curriculum, Hiring Standards, Instructional Program Review, Professional Relations, Sabbatical Leave, Outstanding Classified, and Technology Based Learning).

**Discussion:** The following corrections were made: Monica Lopez, not Manuel Lopez, on Sabbatical Leave; Don Garriott for Student Services and Lorraine Gersitz for Library on Technology Based Learning.

**Action:** Motion was unanimously approved.

The list of open seats on the College committees was briefly discussed. However, it was not clear if the members whose terms are up are
interested in serving another term. President Moore suggested to no objection that the list be held off until the next Senate meeting.

A question was raised about faculty membership on the Planning and Budget committee. The Business division needed clarification as to whether Mark Fronke is serving on the committee as a representative from the Business division or as the chair of the Program Review committee. President Moore explained that the membership of the Planning and Budget committee is not set up to include a faculty representative from each division, but rather there are a limited number of faculty slots to which the Senate makes appointments. She further explained that Senate had voted to reserve one of its faculty slots on the committee for the Program Review chair, and Mr. Fronke is on the committee in that capacity. In response to a question about whether or not the decision to include the Program Review chair on the committee was formally written down, President Moore shared her understanding that it had been a Senate decision, which was voted on and recorded in the minutes, but it is not in the Shared Governance document. It was suggested it be presented to Coordinating Committee and be formalized.

ANNOUNCEMENTS/INFORMATION ITEMS

Personnel

President Moore reported that Dr. Linda Lacy has been selected by the Board of Trustees to be the new president of the college. The Board will discuss approval of Dr. Lacy’s contract at the September 2nd meeting.

Academic Senate for California Community Colleges

President Moore announced that Carlos Arce has been selected to sit on a standing committee of the ASCCC. He will be serving on the Standards and Practices Committee.

General Faculty Meeting

Convocation will take place on Thursday, August 27th at 11:00 a.m. in the Burnight Center. Campus updates will be presented, and the new iFALCON campaign will be featured. President Moore acknowledged and apologized for the short notice for the meeting.

Other Announcements

Senator Mellas requested time to address the Senate as an agendized item at the next meeting.

President Moore announced that there will be a video conference for students with UC Berkeley admissions staff and former Cerritos College students who transferred to Cal on Thursday, August 27th at 11:00 a.m. in the Teleconference Center. Interested students should contact the Transfer Center at extension 2154.

SENATE DISCUSSION

AlertU

Vice President Johnson and Chief of Campus Police, Richard Bukowiecki, presented information on a new mobile alert notification system called AlertU. The system has been made available to the colleges as a result of a contract the California Community College Foundation with a company that provides the system free of charge, provided logos of corporate sponsors be allowed on advertising to promote the system. The Board has already approved the use of the system.

Chief Bukowiecki explained that AlertU is an opt-in, text messaging
system that is easy to sign up for, and that will be used in the case of a major emergency such as a shooting or bomb threat. He pointed out that the system will not be useful if no one signs up, and asked the faculty to consider taking time in class to let the students know about the system and have them sign up. He distributed a draft of a letter that will go out to the faculty that provides instructions on how to sign up. The messages will come from Campus Police. They will likely not be used for the kinds of safety alerts that have been communicated in the past regarding suspicious people on campus unless the suspect is still on campus. Chief Bukowiecki reported that they hope to have a link on the MyCerritos homepage directing students to sign up. A suggestion was made to investigate if the option for signing up for AlertU could be somehow tied into the registration process.

In response to a couple of concerns expressed about the use of cell phones in class and having other ways of alerting people about emergencies, Chief Bukowiecki assured the senators that it is entirely up to each faculty member to decide what they want to do with this, and explained that there are others tools they will use such as reader boards. (Related to this, but in direct response to a later inquiry about a public address system for which monies were already approved by the Board, Vice President Johnson reported that the integration of an audible announcement system is already in motion and will be deployed over time across campus.) Chief Bukowiecki explained that the company does ensure that the students’ contact information will not be used by others and remains the college’s property (though, the information is housed in off campus). In response to a question about whether or not members of the surrounding community could subscribe to it, Chief Bukowiecki indicated that they could, but that there are limitations with respect to how many people can be signed up at any given time.

President Moore explained that there are no outlined procedures specifying what the protocol is when a Senate president resigns. She reported that the bylaws do not address such a situation. As acting Senate President, Ms. Moore shared the recommendation proposed by her and Secretary Ukita with respect to Senate leadership for the 2009-2010 year. The recommendation is to have Ms. Moore serve as President for the academic year, have Ms. Ukita continue as Secretary, hold elections for a new Vice President during the fall semester (nominees for Vice President would ideally be interested in serving as President in the next year or two), and hold elections for all three offices in April.

The observation was made that the bylaws need to be corrected. President Moore agreed, and further explained that there is a lot of work that should be done with respect to updating and amending the bylaws.

**Motion:** It was moved by Senator Wilson and seconded by Senator Johnson to accept the recommendation.

**Discussion:** President Moore explained that the Vice President would need to attend Senate Executive Board meetings, Curriculum Committee meetings, and fill in for the President as needed. The position allows for three units of release time.

**Action:** Motion was unanimously approved.
Senator Obasohan suggested that nominations be accepted presently and the Senate can decide how many more weeks to keep accepting nominations. He proceeded to nominate Professor Gary Pritchard. However, President Moore explained that as a voting member, the Vice President would need to be a Senator, otherwise it would upset the balance of division representation.

A suggestion to accept nominations at the next meeting was made, so that people would have time to think about who might want to serve. President Moore noted that even a couple of weeks would be fine and there is no need to rush. A strong opinion was asserted about being able to nominate people right away, as well as nominating more later. An observation about negative energy in the room was made.

Senator Marks nominated Senator Hoppe-Nagao. No other nominations were presented, but President Moore suggested to no objection that nominations continue to be accepted for at least one more week if not more.

Goals for 2009-2010

President Moore shared a list of possible goals that the Senate could work toward during the upcoming academic year, including:

- Establish a good working relationship with the new college president.
- Continue working productively with Mr. Farmer as he returns to his role as VP of Academic Affairs.
- Address the remaining accreditation recommendations.
- Continue work on the Student Success Plan and advancing the Agenda for Student Success.
- Continue to implement, support, and enhance the iFalcon/Habits of Mind campaign.
- Continue to work closely with Senate committees.
- Work on the college’s Strategic Plan.
- Work with the other constituency groups to address budget concerns.
- Review and approve the new hiring standards coming from the EEOAC.
- Work on amending and updating the Senate bylaws.

ADJOURNMENT

Meeting adjourned at 12:18 p.m.

Minutes respectfully submitted by Faculty Senate Secretary, Traci Ukita.

For further details of the meeting, audio recordings are available in the Faculty Senate office located in the Office of Academic Affairs.

NEXT SENATE MEETING

TUESDAY, SEPTEMBER 1, 2009

11:05 A.M.

BOARD ROOM

Faculty Senate Office Hours: 8:00 a.m. – 5:30 p.m. Monday through Thursday and 8:00 a.m. to 4:30 p.m. Friday.
Visit the Faculty Senate Web Page
www.cerritos.edu/faculty-senate
for agendas, minutes and other information of interest to faculty, staff and others.