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Guests: Bryan Reece, Bill Farmer, David Young, Connie Mayfield, Renee DeLong Chomiak, Student Rep (Talon Marks)
OFFICIAL MINUTES

Cerritos College
Faculty Senate

MINUTES

CALL TO ORDER AND PLEDGE OF ALLEGIANCE
The meeting began at 11:08 a.m. The flag salute was led by Senator Ernest.

REPORTS

President
President Moore reported that President Lacy has agreed to have a regular reporting spot on the Senate agenda beginning next week. She also reported that the Coordinating Committee voted down the motion to reconsider changing the make-up of the Staff Development Committee back to how it was. President Moore indicated that this item will be on the agenda next week.

Secretary
Secretary Ukita announced that she will be attending a CSU system conference and offered to take questions from senators with questions about a particular campus or program to the conference to try to get them addressed.

CCFF Liaison
President Stolze reported that there is still no tentative agreement, even though it has already been a month. A framework for an agreement had been developed at the last mediation session they had with the District, but not an actual agreement. The attorneys are continuing to hammer out details. President Stolze shared his hope that there will be an agreement to vote on in the very near future, but also reported that he does not know why it has taken so long and does not know how long it will take.

President Stolze further reported that one part of the framework for an agreement that both the CCFF and District seemed to agree with is to take existing parts of the faculty handbook that are mandatory subjects to bargaining and roll them over into the contract without bargaining over them. This would speed up the process of moving toward a full contract, and would likely triple the size of it. He shared his assumption that the District is still in agreement with this.

Student Senate Liaison
Mr. Silva reported that the Student Senate finished electing its cabinet. They are still accepting Homecoming Court applications, but they are not accepting anymore applications for floats. Mr. Silva additionally reported that the Job Fair will be on October 6th from 9:30 – 1:30, and that the Filipino Club is collecting donations to send to the victims of the flooding disaster in the Philippines. Donations of canned goods and other non-perishable food items, as well as blankets and clothing may be dropped off at the International Student Center.

President Moore mentioned that the iFALCON club is just getting started. The ASCC Vice President, Rosa Casteneda, has spearheaded the club.

MINUTES
Motion: It was moved by Senator Soden and seconded by Senator
Fabish to approve the minutes of 9/8/09 and 9/22/09.

**Action:** Motion was unanimously approved.

**APPOINTMENTS AND NOMINATIONS**

**Committee Vacancies**

President Moore reminded the body that there are still committees that need to be filled. She will send an email of the document she distributed last week.

**ANNOUNCEMENTS/INFORMATION ITEMS**

**StrengthsQuest**

The next StrengthsQuest Educator Training will take place on Friday, October 23rd from 9:00 – 5:00. Interested faculty should contact Francies Quaas-Berryman.

**SENATE DISCUSSION**

**Student Success Presentation**

Dean of Humanities/Social Sciences and former Faculty Senate President, Dr. Bryan Reece, presented a draft of the Student Success Plan. The plan has been developed by the Student Success Taskforce, which was formed during the spring 2009 semester in response to a request from the Board of Trustees to prepare a student success plan and a request from the Faculty Senate that a taskforce be constituted to develop a plan. Dr. Reece currently serves as the chairperson of the taskforce.

Dr. Reece provided copies of the plan (in draft form), which incorporates concepts directly from the Faculty Senate’s Agenda for Student Success, and then walked the senators through a PowerPoint presentation that addressed the following:

- Background about the inception of the plan
- Models of student success and a definition for Cerritos College
- Measuring student success by leveraging the existing student learning outcomes approach to measuring student learning, and the existing ARCC approach to measuring student achievement.
- Affecting/expanding student success by focusing on five major components of the learning environment: Student engagement, teaching practices, student services, academic infrastructure, instructional programs
- How Cerritos College already addresses the five main components of the learning environment:
  - Developing an institutional understanding of our learning environment in order to enhance it by generating and disseminating reports every year or every other year. The reports would have certain common characteristics (e.g., structure and format, accessible language, historical trends, etc.), and could be presented online and via presentations to the Board of Trustees, Faculty Senate, etc. on a yearly or biennial basis.
- Managing the plan through a shared governance committee

Primary goals associated with the plan include:

- Improving student learning of the content, skills and values embedded in the college curriculum
- Improving student completion of courses and programs at the
college
- Raising overall awareness and understanding of the learning environment across all constituent groups
- Enhancing the integration of the learning environment and expanding levels of collaboration across all sectors of the college
- Leveraging existing processes and avoiding duplication of work
- Establishing an environment where improvement of the learning environment is continual and overt.

Next steps include presenting the draft to and collecting comments from other committees, President Lacy and deans/managers. The taskforce will make revisions based on feedback, present it to the entire campus for additional feedback, and then finalize the plan. The final plan will be presented to the Senate and the Coordinating Committee for up or down votes, and eventually presented to the Board of Trustees.

Dr. Reece ended the formal presentation by stating that he hopes the plan does not insinuate the college has a student success problem, because it does not. He acknowledged the many actions already being taken, and explaining that the plan is about expanding what is already being done well. He then asked for comments and feedback, which prompted many of the senators and others in the room to comply. Main points of comments and suggestions included:

- Faculty would not favor any kind of mandatory teaching practices.
- Consider a mandatory introduction to college course.
- Ask students whether their needs and goals are being met.
- Consider inclusion of the administrative leadership outcomes assessment.
- Consider what teachers need to be successful with respect to, for example, student conduct and classroom rules.
- There is a student success problem, and much of what contributes to student success is within the control of professors and administration.
- Orientation is key—The Counseling division has tried to get to every new student it can, and has incorporated iFALCON into orientation and classes.
- Change will not occur if people do not feel the need to change. There needs to be some re-tooling with respect to how things are being done. Best practices need to be shared.
- Concern was expressed about the potential for certain instructors being singled out for not doing what everyone else is doing. There may be ways to get students up to speed without faculty having to spend time in their classes addressing other things.
- Students need to take responsibility; students need to understand the responsibility they have in being successful.
- There is an opportunity to implement a way to document and celebrate best teaching practices. While the same approaches will not work for all faculty and disciplines, identifying common denominators could be useful.
- Consider more specificity in the plan with respect to the academic infrastructure section (e.g., configuration of classrooms and offices, what works for the physical environment).
- Need to understand why students are dropping classes. Possible ways of finding out would be to require approval from the
OFFICIAL MINUTES

- department chair before dropping and/or requiring a reason to be given before a student can drop.
- Financial aid paperwork needs to be processed in a timely manner so that students can purchase their books right away.
- The liaison from the Student Senate, Joseph Silva, shared that he had participated in a counseling class at Fullerton College before he left there, which he found very valuable, as it provided him with many tools for helping him be more successful in college.
- Concern was expressed over whether reports, such as the ARCC report, would be used for resource allocation and how programs can be maintained.
- The student services deans no longer participate in the deans meetings. There is a duplication of effort with respect to disseminating information, which does not seem efficient. The deans could all meet at once.

Dr. Reece invited the senators to submit additional comments to him.

ADJOURNMENT

Meeting adjourned at 12:21 p.m.

Minutes respectfully submitted by Faculty Senate Secretary, Traci Ukita.

For further details of the meeting, audio recordings are available in the Faculty Senate office located in the Office of Academic Affairs.

NEXT SENATE MEETING
TUESDAY, OCTOBER 6, 2009
11:05 A.M.
BOARD ROOM

Faculty Senate Office Hours: 8:00 a.m. – 5:30 p.m. Monday through Thursday and 8:00 a.m. to 4:30 p.m. Friday.

Debra Moore                  Vacant
President                   Vice President
Ext. 2219                   Ext.

Miriam Tolson               Traci Ukita
Program Assistant II        Secretary
Ext. 2217                   Ext. 2592

Visit the Faculty Senate Web Page www.cerritos.edu/faculty-senate for agendas, minutes and other information of interest to faculty, staff and others.