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**OTHER REPRESENTATIVES**

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<td>Stolze</td>
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MINUTES

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting began at 11:09 a.m. The flag salute was led by Vice President Hoppe-Nagao.

MINUTES

Motion: It was moved by Vice President Hoppe-Nagao and seconded by Secretary Ukita to approve the minutes of 4/13/10.

Action: Minutes were unanimously approved save one abstention.

REPORTS

President

Ms. Moore passed on a message from Dr. Stolze who was unable to attend the meeting: bargaining has been going slowly, but steadily.

Ms. Moore requested that as departments select the faculty they would like to sit on their selection committees they let the Senate office know, otherwise she cannot be sure she is approving who the department actually wanted.

Vice President

Ms. Hoppe-Nagao announced that there will be a retirement celebration for Donna Miller, who has served in various faculty and management positions at the college for 38 years. The celebration will take place in the Boardroom on Wednesday, May 5th from 1:00-3:00 p.m. Ms. Hoppe-Nagao requested that those who plan to attend let her know, as they need to plan for refreshments.

Secretary

Ms. Ukita reported:

- The Re-entry Resource Program is sponsoring a community resource fair, which will take place in front of the library on Thursday, April 29th from 10:00 – 1:00.

- She attended the employer’s panel last week. It was very well-attended. Human resources representatives from Kaiser Permanente, Hilton, and Wells Fargo shared information about the job search process, including what some of their pet peeves are with respect to how some job candidates approach the process. They also reported that they are currently hiring for various positions.

Student Senate Liaison

Mr. Silva reported:

- ASCC Awards Banquet tickets are still available. There are about 100 left. Seats are limited. The banquet will be held on Friday, May 7th at 6:30 p.m. (doors open at 6:00 p.m.).
OFFICIAL MINUTES

- Commencement will take place on Saturday, May 15th at 5:00 p.m. Volunteers are still needed to help with activities on that day.
- The Student Senate has two bills that will be discussed at their next meeting: one is about funding for the Triathalon Club, the other is to adopt next year’s ASCC budget.

College President  
Dr. Lacy reported:
- A State Senate bill (SB 1440) has passed through committee and is moving forward. The bill addresses articulation and transfer issues with the CSU campuses.
- The Board of Governors has taken a position on Proposition 17. The proposition, which is sponsored by Mercury Insurance, seeks to eliminate the discount process. The Board of Governors believes it will have a disproportionate impact on community college students.
- It has been projected that revenue from personal income taxes will be about two and a half billion below what was expected. The May revise is expected on May 14th. They will be sure to send out the information.
- Human Resources has agreed to make online training available. They plan to implement something in the fall.
- The textbook rental program will begin in the fall.
- The Outstanding Faculty Awards luncheon was a wonderful event.

Additionally, Dr. Lacy thanked those who responded to her survey, which she will use as part of her self-evaluation. Also, in response to a question about what is going on with the Senator Liu’s bill pertaining to community college funding, Dr. Lacy reported that the system is definitely opposed, and that the CCLC and the CCC CEO board is working on drafting alternative language.

Other  
Senator Soden reported on her experience at the Academic Senate for the California Community Colleges (ASCCC) spring plenary session. She reported that:
- The ASCCC will support SB 1440.
- The resolution (6.08) to support SB 2400 was referred back to ASCCC Executive Committee.
- The resolution (8.02) about the counselor to student ratio was approved.
- The resolution (2.04) about other options for accreditation was approved.
- There were various discussions about meeting the needs of veterans and textbook affordability.

Senator Lewellen reported that she works on a mental health consortium with Grace Napolitano, who is concerned about the potential mental health issues of returning veterans. Ms. Napolitano has a plan for bringing veterans back into the communities of her
district.
A question as to whether or not the implications of the transfer bill will be discussed and through which body. President Moore noted that if it impacts degree requirements, it may need to be discussed in Curriculum Committee, but it also may be discussed in Senate. President Moore. Also, a suggestion was made that the Senate have discussion about resolutions before the plenary session.

(The final resolutions are accessible via the ASCCC website: www.asccc.org.)

APPOINTMENTS AND NOMINATIONS

President Moore reported that one more faculty member is still needed to serve with Senators Hallinger and Fobi on the selection committee for the new Director of Research and Planning. As no other senators expressed interest, Ms. Moore asked if there would be any objection to having Jan Connal serve. There was no objection.

President Moore also announced that the Developmental Education Committee needs one more faculty member to represent Career Technical Education. She reported that Senator Marks expressed an interest. There was no objection to Ms. Marks serving on the committee.

ANNOUNCEMENTS/INFORMATION ITEMS

TalonNet Users’ Group
A new group is being formed to address TalonNet concerns. It will meet on Thursday, April 29th at 11:00 a.m. in the Teleconference Center. Senator Mellas pointed out the potential benefit of including students in the group. It was suggested he contact Dean Bengston about the possibility of combining the faculty and student user groups.

Student Success Centers Discussion
Two consultants from Chaffey College will be coming to campus on Thursday, April 29th to interview folks about what they would like to see on campus in terms of support services. An hour has been carved out to meet with representatives from Faculty Senate. Ms. Moore encouraged interested senators to attend the meeting at 1:30 p.m. in LC 57.

Commencement
Will take place on Saturday, May 15th.

Other
The Classified Awards Ceremony will take place on Thursday, May 20th at 11:00 a.m. Senators Chester, Breit, Moriarty, Hoppe-Nagao, Hallinger, LoVetere, Gersitz and Fobi volunteered to serve lunch at the event.

STANDING COMMITTEE REPORT
Chairperson of the Sabbatical Leave Committee, Kimberly Rosenfeld, reported that the committee received reports from the nine faculty members who took sabbaticals last year. The various
activities they completed included travel, taking coursework, and writing new or updating existing curriculum. She asked one of the faculty members, Steven Portigal, to present a portion of his report to the Senate. Mr. Portigal shared numerous pictures from his travels to Japan, where he conducted research on Japanese art and ceramics.

All of the reports will be in the Library. They are also accessible by network log-in via the committee’s website: www.cerritos.edu/slc.

**Motion:** It was moved by Senator Hoppe-Nagao and seconded by Senator Soden to approve the reports.

**Action:** Motion was unanimously approved.

**SENATE DISCUSSION**

Nominations and Election for Senator of the Year

Secretary Ukita nominated Senator Juntilla for all of the work he did on the faculty selection procedures documents.

Senator Ernest nominated Senator Soden for serving as the college’s delegate at the ASCCC plenary sessions.

It was unanimously decided that both senators be awarded.

Priority Registration

Dean of Admissions, Records and Services, Stephanie Murguia, explained Administrative Procedure 5055, which outlines procedures pertaining to enrollment priorities and limitations, and identifies the pertinent Ed Code and Title 5 sections. The point system that is described in the AP was established long before Dean Murguia came to the college. The system is being followed, and is published in the Class Schedule. The section pertaining to early enrollment of certain students is in compliance with Ed Code and Title 5 (section 58106). It explains that a least one of the following must be met: students who are disadvantaged as defined by statute; and students whose instructional program requires time off-campus or blocks of time associated with scheduled classes for such activities as practice, meetings, counseling, and off-campus time, which limit the choice of class periods. Student groups and their priority are identified beginning on line 39. The first three groups are clearly defined and tied to federal regulations. They get first priority. The groups identified in lines 47-66 meet Title 5 criteria, and can loosely be considered local, as they might not be the same for all colleges. Dean Murguia made clear that she does not make decisions as to who receives priority—she just enforces the decisions.

The following information was provided in response to several questions and comments:

- There are a limited number of slots held for the new students (first-time college students) who complete a new student
orientation and the matriculation process.

- It could be that some students have priority without regard to satisfactory progress.
- DSPS collects information about those students who assist DSPS students as note-takers, and sends the information to Admissions and Records as a priority enrollment group.
- That students who earn 90+ units have their points are set back to zero (in this category only) may be a topic for future discussion.
- Students who meet satisfactory progress are those not on academic or progress probation. They have a 2.0 or higher GPA in 12 or more units attempted for a grade; they have completed over 50% of their units after having attempted at least 12.
- Dean Murguia is not sure if there is anything that would prohibit giving priority to students in a sequence of classes (i.e., one class is a prerequisite for the next), though she has never seen it. There would be complications if a student did not successfully complete the prerequisite prior to enrolling in the next class. The idea is something that could be proposed, though it is probably a long shot.
- A suggestion was made to have the Transfer Center give a presentation on the impact of the changes in CSU admission practices.
- Dr. Lacy talked to Chancellor Scott, and he agreed to intervene on behalf of the college by talking to Chancellor Reed about the fact that Cerritos College is not included in any of the CSU’s local service areas.
- It would be important to know if there are circumstances in which students would lose their enrollment priority.

President Moore acknowledged that the discussion of the topic may need to continue (at a future date). Also, proposals could be made about possible priority for other groups of students for whom there might be particular obstacles.

**CIS Relocation**

Professor of Computer Information Sciences, Bernie Negrete, presented concerns about plans for the relocation of the CIS department. The primary concerns are: plans have been made pertaining to the relocation of the department without input from the faculty; and, the plans will make the bad situation the department is currently in even worse. Prior to 1997, the CIS computer labs and the CIS faculty offices were located together on the first floor of the Social Science building. Currently, the computer labs and faculty offices are located in different buildings, and so the students working in the labs are separated from the faculty in their offices. The department had previously proposed an idea to convert space in the SS building into the four computer labs and faculty offices, but that did not happen. Then, in November of last year, they were told that the labs were going to be moved to the Technology
building, and it was possible that the faculty offices could move there, too, which would bring the students and faculty back together. As recently as a few weeks ago, the deans of SEM and Technology walked through the Technology building with the CIS department chairs to look at possible space. At a meeting on April 16th, Mr. Negrete attended a meeting in which he discovered plans had been drawn up and decisions had already been made. The drawings reflect that the CIS labs will be moved to Technology, and that the department would lose one lab and one lecture room. The rooms had been identified prior to the meeting, but the department faculty did not participate in those decisions and were not invited to those discussions. Also, neither the SEM dean nor the department chairs were aware of the decisions. The drawings have since been modified again. The main problem with the plan is that the CIS faculty offices would remain in the SS building, but the labs will be moved even further away. During one of the meetings, Mr. Negrete offered another idea—to keep and use the Liberal Arts building, since the labs and infrastructure are already there, as well as lecture rooms and faculty offices. He also suggested the use of the Santa Barbara building. He was told that it would be too expensive to refurbish the Liberal Arts building, that the Santa Barbara building is coming down, and that what has been planned is what the department will get. The department also inquired about the use of office space in the Technology building and was told there were already plans for those spaces. When they asked what the plans were they were told, “It doesn’t involve faculty.”

Mr. Negrete asserted there is no benefit to the CIS students or the instructional program, that decisions were made without bringing the department into the discussion, and that decisions were made without the use of shared governance. He noted that he brought the issue to Senate to shine light on decision-making that is taking place without including constituency groups that will be affected.

It was requested that the discussion be continued at the next meeting. Dr. Lacy expressed her appreciation to Mr. Negrete for bringing the information forward, and invited Mr. Negrete and his colleagues to meet with her to discuss the issue and work through it. There are always options. She noted that even though it appears there is a plan, it is a plan to start looking at some of the ideas, and nothing is going to take place for several months.

President Moore agreed to put the topic on the agenda for the next meeting.

**ADJOURNMENT**

Meeting adjourned at 12:29 p.m.

Minutes respectfully submitted by Faculty Senate Secretary, Traci Ukita.
OFFICIAL MINUTES

For further details of the meeting, audio recordings are available in the Faculty Senate office located in the Office of Academic Affairs.

NEXT SENATE MEETING
TUESDAY, MAY 4, 2010
11:05 A.M.
BOARD ROOM

Faculty Senate Office Hours: 8:00 a.m. – 5:30 p.m. Monday through Thursday and 8:00 a.m. to 4:30 p.m. Friday.

Debra Moore
President
Ext. 2219

Angela Hoppe-Nagao
Vice President
Ext. 2851

Miriam Tolson
Program Assistant II
Ext. 2217

Traci Ukita
Secretary
Ext. 2592

Visit the Faculty Senate Web Page www.cerritos.edu/faculty-senate for agendas, minutes and other information of interest to faculty, staff and others.