### Official Minutes

Regular Meeting • Sept. 30, 2008

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11/4/2008

Guests: Carolyn Chambers, Bill Farmer, Julie ??, Michael Barrita, James Lee, Bob Livingston
MINUTES

CALL TO ORDER AND
PLEDGE OF
ALLEGIANCE

The meeting began at 11:00 a.m. The flag salute was led by Senator Betancourt (Fine Arts/Communications).

MINUTES

Motion: It was moved by Senator Hallinger (SEM) and seconded by Senator Mellas (SEM) to approve the minutes of 9/23/08.

Action: Motion was unanimously approved.

REPORTS

President

President Reece reported that the interim Vice President of Academic Affairs, Dr. Marilyn Brock, will start tomorrow.

Vice President

Vice President Moore thanked the faculty members who helped with the two recent student hearings.

Secretary

Secretary Ukita announced that the University Mega Fair will take place tomorrow, October 1st, from 10:00 – 1:00. She also encouraged faculty who have students interested in transferring to UC Berkeley or USC to contact the Transfer Center for information on tomorrow’s workshops.

President Reece reported that the transfer push effort is having an effect. The workshops are filling up. He asked the senators to remind colleagues to contact transfer students.

CCFF Liaison

President Stolze reported that he expects the Board of Trustees accept the sunshine proposals from the District and the CCFF at tomorrow’s meeting.

Student Senate Liaison

ASCC President, Michael Barrita, reported that the student cabinet and court members have been ratified. He further reported that they will hold another focus group next week on the Habits of Mind campaign, which will help decide the direction of the campaign. Also, efforts on securing a new marquee by the Student Center are moving forward. They are waiting for one last estimate. They hope the marquee, which will be an LCD screen, will be ready next semester.

President Barrita introduced student senator, Patricia Salgado, who will serve as the liaison to the Faculty Senate. Patty is a second semester student who is majoring in English.

Coordinating Committee member, Senator Mellas, alerted President Barrita to the fact that a student representative is needed to sit on the Coordinating Committee.

APPOINTMENTS AND
NOMINATIONS

Faculty representatives are still needed for a few committees:

- Planning and Budget: Committee meets on the 2nd and 4th Thursdays from 2:00 – 3:30. President Reece noted that this is an ideal time to get involved as they are starting the planning and
budget process that was initiated last year, and they will be working on updating the strategic plan.

- Coordinating Committee: The committee meets most Mondays from 1:00 – 2:30.
- Instructional Space working group: Will need 3-4 faculty members to work with the CCFF on the instructional space issue. There is no meeting time established yet. The CCFF bargaining team will need to come up with a division of labor. President Stolze expressed an interest in meeting before October 17th. Interested faculty should contact President Reece. Senator Ernest (Liberal Arts) provided a handout identifying previous members of an advisory committee from last year. He described general goals, concerns, and definitions of instructional space that the committee examined. He reminded the body that specifications of instructional spaces have been defined in the campus standards handbook, which he could make available. He made the point that the campus needs to be regarded in its totality.

**ANNOUNCEMENTS/INFORMATION ITEMS**

**California Secretary of State and State Controller**

Senator Hu (Liberal Arts) secured two speakers to come to campus in October. State Controller John Chiang is scheduled to deliver a brief talk on the state of the budget on Thursday, October 9th at 11:00 a.m. in the Teleconference Center. California Secretary of State Debra Bowen is scheduled to discuss the upcoming elections on Thursday, October 16th at 11:00 a.m. The location has not been confirmed, but the student amphitheatre has been requested.

**State Academic Senate Conference**

The State Academic Senate will hold its fall plenary session November 6-8 in downtown Los Angeles. The Senate office should be able to send a few people.

**State of Education Address**

President Reece announced that the State of Education Address will take place in the spring this year. He explained that the original plan was to hold the address in the fall semester like last year, but because there are some problems with course coding that are being resolved, clean data will not be available until the spring, and so he would like to wait until the spring for the address. He expressed his desire to utilize the 10/30/08 meeting to discuss the Agenda for Student Success and how the Habits of Mind campaign will roll out in the spring semester.

**UPDATE ON AGENDA FOR STUDENT SUCCESS**

President Reece reported that there are no major updates on the Agenda for Student Success, though the steering committee for the Habits of Mind campaign will meet on Thursday at 11:00 in the Teleconference Center. Anyone who would like to be involved is welcome to attend.

**SENATE DISCUSSION**

**New Faculty Positions**

President Farmer reported that the college currently has 287 full time faculty. The obligation for Fall 2009 is no higher than 290.2 (which is rounded up to 291). He explained that one of the searches last year failed to yield a new faculty member, so the college almost did not make its obligation, and would have had to pay the state about the cost of a full-time faculty member. President Farmer shared his preference for doing one or two more searches than our obligation requires in case there is a failed search in order to have some cushion. President Farmer indicated that we
would be looking for five or six positions, and possibly more if there are any retirements before March 15th. In response to a question about the process, President Farmer explained that the process is that same as it has been: requests come through divisions; deans represent the divisions and develop a priority list; they will consider factors such as enrollment, how difficult it is to find part-time faculty, outside accreditation requirements, etc. The prioritization usually occurs around November to have things ready at the beginning of the year. It was noted that some districts seem to fly positions earlier than Cerritos. President Farmer noted that we sometimes do not know a position will emerge until after March 15th if people announce retirees late. A couple of suggestions were offered: Announce positions on the edjoin.org website; and have a booth at the January job fair.

Cheating Student Issue

Senator Betancourt (Fine Arts/Communications) provided information regarding a recent legal opinion from the Chancellor’s office about not being allowed to fail a student solely because he or she cheated on an assignment. Instructors may still fail students on individual assignments where cheating or plagiarism has occurred. The legal opinion is an attempt to separate evaluative classroom measures from disciplinary classroom measures.

Senator Betancourt suggested to senators that they read the information on the websites identified on the handout, and consider if the Senate should take any kind of action, such as producing a statement supporting or interpreting the document. The topic was discussed over approximately 25 minutes during which time several senators raised questions and offered comments and suggestions.

- Instructors can fail a student on assignments, and if that ends up leading to an F in the class, then so be it. But, according to the legal opinion, an instructor could not fail a student for the whole class just because he or she cheated on an exam.
- The state Academic Senate is currently examining this issue. Their goal is to change Ed Code so that instructors can elect to fail a student due to cheating. It appears that two parts of the Ed Code are in conflict with each other.
- Faculty may still pursue disciplinary action.
- In response to a question as to whether or not the legal opinion must be followed, President Farmer explained that the college is obligated to follow Chancellor’s office legal opinions until a court overturns them.
- The cheating issue could be addressed by adding an academic integrity component to student learning outcomes perhaps at the institutional level or in course outlines.
- Some departments, such as nursing, have honesty statements addressing cheating and lying because honesty is required in clinical settings. Can an honesty policy that has been established by a department be followed? In response, after acknowledging that he is not a lawyer, President Farmer explained that instructors cannot use grades as a disciplinary action. If there is cheating, the Ed Code assumes that is a disciplinary manner and needs to be dealt with using disciplinary procedures. Grades should be used to evaluate performance; disciplinary procedures can be used if a student cheats.
- We need to analyze turnitin.com to determine if the information it
provides is viable information.

- Depending on how assignments are weighted, a cheating student could receive a failing grade on the majority of assignments and still pass the class.
- In response to a question as to awarding a W instead, President Farmer explained that Ws cannot be given unless there is non-participation.
- In response to a question as to whether the disciplinary board can take disciplinary action without getting in trouble with the state, President Reece shared his understanding that the legal opinion is trying to distinguish between grading for a student’s performance and disciplinary action.
- The information about pursuing disciplinary action as an option may need to be distributed to faculty.
- If there is plagiarism, an instructor can fail the assignment or ask the student to rewrite it.

Senator Betancourt proposed that the senators read the information on the websites, and place the discussion item on the next agenda for further discussion and possible action.

CTC Survey Results

President Reece shared results of the CTC survey that was collected to obtain feedback from the campus community about the campus master plan. Just under 200 people responded. There was a clear, though not overwhelming, preference for Plan 1. Results from the second section of the survey can help prioritize issues. Results reflect an interest in prioritizing ideal locations for buildings first, then green space, then parking. However, the community is concerned with parking. In the third section of the survey, results reflect a desire to provide a greater amount of parking.

President Reece reported that the survey results were presented to the CTC last week, and that they are continuing to deliberate on it. The goal of the committee is to officially adopt a new plan that they can recommend to the Board, which can accept or reject the recommendation. (It was clarified later in the discussion that the CTC approved sending Plan 1 to the Board as far as the locations of the buildings are concerned, but they are still discussing parking, green space, the soccer/utility field, etc.)

President Reece explained that Senator Ernest has been analyzing the parking space situation, and that he had recommended to the CTC that the college consider converting diagonal parking to perpendicular parking to allow for more parking. The architect did the study, and a lot more parking could be incorporated—approximately 800 more—which means that it might not be necessary to go into the strawberry fields. President Reece thanked Senator Earnest for his work on this issue. Senator Ernest, who has been an active member of the CTC, shared more information about parking. After providing a few more details about how the number of parking spaces could be increased, Senator Ernest shared his dismay that the architects did not analyze this issue sooner. He pointed out that if they had correctly analyzed the parking potential, the theatre could have been located elsewhere, which impacted swing space. He also expressed concerns about Fine Arts being accommodated in the technology building, and suggested that the Board of Trustees really look at the overall picture regarding swing space costs. He also cautioned against just looking at the
survey data without considering other solutions, offering the example of flipping the proposed Liberal Arts building so that mature trees can be preserved.

President Farmer pointed out that the way master plans are developed often depends on receiving money from the state. Because there is limited time in which to build using money from the state, swing space can be affected. Planning may shift due to state funding.

President Reece encouraged those who would like to participate in the discussion to attend the next CTC meeting on Thursday

President Reece reported that he, President Farmer, Dan O'Rourke and Board of Trustees president, Bob Arthur, will meet to begin discussion on the presidential search. President Reece shared his understanding that President Arthur is interested in having a president in place by July 1st. A committee will need to be convened, and discussions regarding a process and a profile of presidential candidates will need to take place. President Reece asked that the senators let colleagues know that the ball is rolling, and that we should be able to conduct a national search early in the season. Several senators shared their opinions about the kind of candidates to consider. Senator Breit (Fine Arts/Communications) asked that the topic be included on the agenda for further discussion at the next meeting.

**OFFICIAL MINUTES APPROVED BY FACULTY SENATE 10-7-08**

For further details of the meeting, audio recordings are available in the Faculty Senate office located in the Office of Academic Affairs.

NEXT SENATE MEETING
TUESDAY, OCTOBER 7, 2008
11:05 A.M.
BOARD ROOM

Minutes respectfully submitted by Faculty Senate Secretary, Traci Ukita.

Facility Senate Office Hours: 8:00 a.m. – 5:30 p.m. Monday through Thursday and 8:00 a.m. to 3:30 p.m. Friday.

Dr. Bryan Reece  Debra Moore
President    Vice President
Ext. 2219     Ext. 2418

Dodie O'Donnell  Traci Ukita
Faculty Senate Clerk  Secretary
Ext. 2217     Ext. 2592
OFFICIAL MINUTES

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