



Financial Aid Office

Satisfactory Academic Progress Appeal

To be eligible for federal and state student aid funds (excluding the Board of Governors Fee Waiver), a student must make satisfactory academic progress. The Financial Aid Office at Cerritos College has established the following Satisfactory Academic Progress (SAP) requirements to determine if a student is making satisfactory academic progress.

- **Grade Point Average Requirement**

You must maintain a 2.0 cumulative Grade Point Average (GPA).

- **Unit Completion Requirement**

The chart below will show how many units you are required to complete each semester with a passing grade, based on your enrollment status:

<i>Units Enrolled for Semester</i>	<i>Units Required to Complete</i>
12+	at least 9
9 - 11.5	at least 7
6 - 8.5	at least 5
less than 6 units	all units

- **70 Unit Limit**

You can earn a total of 70 units and remain eligible for financial aid. If your major/program requires more than 70 units you must complete and submit a Lock-In-List. You must schedule an appointment with an academic counselor to complete the Lock-In-List. The courses on the Lock-In-List must be approved by the Financial Aid Advisory Committee in order to receive financial aid.

Appeal Process

1. Please complete this appeal form to explain in detail your situation and reason(s) for not meeting the SAP requirements. Unexpected and/or unavoidable events, like medical problems (your own or those of a family member), a death in the family, changes in your work schedule (which were not initiated by you), or other things of similar nature which prevented you from being able to meet the SAP requirements are reasons for you to file an appeal.
2. In addition, please elaborate on what steps you have taken to ensure your academic success.
3. Include any supporting documentation with your appeal.
4. Submit your appeal to the Financial Aid Office. You will receive notification of the Financial Aid Advisory Committee decision by mail.

