



The committee asked what is done to applications that are sent in when we are not recruiting. The current process is that those applications are placed in a holding file and are periodically purged (one a year). The candidates are not notified when the application is received. The committee made it very clear that HR should notify candidates when their application was received and when a pool opened.

The committee asked when "first consideration" for positions occurs. Technically, the committee agreed, that any candidate who was screened should have "first consideration" over a candidate who has not been screened into the pool. The committee also agreed that there were many part-time faculty members who have worked for some time and who were never screened. It was decided that language should be developed in the part-time selection procedures which make it clear that part-time faculty members who are teaching should be grandfathered into the pool and not be made to apply for a position they already have.

The committee then moved to the composition of the classified/confidential selection committee. The existing procedure is that the hiring manager and one additional manager appointed by ACCME are on the selection committee. The hiring manager also appoints at least one CSEA/confidential member to the committee. Alva Acosta stated that CSEA has an interest in appointing the classified members on the committee.

We discussed the fact that in the past, CSEA has been informed of classified appointments and has helped obtain some classified appointments. However, the District has a concern that CSEA has a practice, as evidenced in appointments to some management committees, to prefer to appoint persons who pay more dues even if they are not in the area which is hiring. This does not give the CSEA member the experience that the District would like to see in a selection committee member. The committee determined that language might be crafted which would meet both needs.

Some members expressed that there might be difficult in making the May and June meetings.

Meeting adjourned.