

EEOAC MEETING  
October 7, 2008  
Library Conference Room -- LC-52

Present:	Robin Huber	John Gallant
	Maggie Cordero	Alva Acosta
	Ellen Horvath	Cynthia Convey

The Annual Non-Discrimination Announcement was reviewed by the committee. It was the committee's suggestion that Terrie Lopez be replaced by Maggie Cordero. It was also suggested that Nancy Montgomery, Coordinator of Student Health Services replace Jenine Nolan, Instructional Dean of Health Occupations. Ellen Horvath moved, Robin Huber seconded and the vote was unanimous to make these changes.

The Committee then reviewed the minutes of September 23, 2008. Robin Huber moved approval of the minutes and John Gallant seconded. There was a unanimous approval of the minutes as submitted.

The Committee then reviewed the second draft of Sections 1 through 3 [1. Identification of Positions Which Will Be Filled; 2. Employment Request Form; 3. Job Announcements] of the Management, Faculty and Classified selection procedures. There was a suggested change to a typo on line 20, page 3 of the Full-Time Faculty selection procedure. It was agreed that these sections reflected the changes that were suggested at the last meeting. It was also suggested by Robin Huber that the committee not approve anything until the entire procedure was written and then we could recommend it as a whole document. For now, the first three sections of these procedures are completed.

The first draft of Sections 4 and 5 [4. Appointments and Interim Recruitments; 5. Recruitment] of the Management selection procedure was reviewed. The committee was asked to return to the next meeting with suggestions to these sections.

Cynthia again requested that each constituent group obtain an alternate that could attend if one or more members were absent. Alva Acosta stated that Richard Carothers of CSEA was working on getting a second classified representative for the committee.

**ACTION ITEMS:** Committee members will present responses to Draft Sections of the Management Selection Procedures:  
4. Appointments and Interim Recruitments; and  
5. Recruitment

Meeting adjourned at 11:10 a.m.