

EEOAC MEETING
January 20, 2009
Library Conference Room -- LC-52

Present: Maggie Cordero
John Gallant
Ellen Horvath
Irlanda Lopez
Robin Huber
Cynthia Convey

John Gallant moved approval of the December 16, 2008 minutes. Maggie Cordero seconded and minutes were approved.

The Committee began with review of the corrections in Section 12, Review of the Applicant Pool Before Interview. Section 12 was approved.

The Committee reviewed the corrections to Section 13.1, First Meeting and subsection 13.1 was approved. Sections 12 and 13.1 are now completed.

Two additional corrections for Section 13.2 Minimum Qualifications Screening were recommended. Section 13.3, In-House Candidates was approved and this section is now completed.

Section 13.4, Paper Screening, was reviewed and recommendations for changes were made. Section 13.5, Knowledge/Skills/Abilities Testing, was reviewed and additional recommendations for change were made.

The Committee began review of Section 13.6, Interview/Oral Examination, and changes were recommended. Review of this section was not completed.

Meeting adjourned.

Action Items: Changes/corrections will be made to Sections 13.2, 13.4, 13.5 and 13.6. In the next draft sections 12, 13.1 and 13.3 will show completed.