**APPLICATION DEADLINE**

This position is open until filled, but the priority date for receipt of application materials to be considered in the initial selection committee review is **4:30 PM on APRIL 13, 2009**. The position may close for consideration of application materials on the above priority date or any time thereafter, and interested persons are encouraged to submit their application and supporting materials so that they are received not later than **4:30 PM on APRIL 13, 2009**. It is the applicant’s responsibility to ensure that all application materials are received. Applicants who need special services or facilities due to disability in order to apply or interview for this position must notify Human Resources at least 72 hours prior to the priority closing date or the date(s) of interview.

**SELECTION PROCEDURE**

Following the closing date, application materials will be evaluated by a selection committee. Candidates selected for further consideration will be limited to those applicants in the competitive group who best meet the qualifications for the position. Interviews will then be conducted by the selection committee, and finalists will be recommended for further consideration by the President-Superintendent for final selection and recommendation for employment. The selection process may also include practical exercises (i.e., teaching demonstration and/or other written, technical, manipulative, or simulation exercises) to evaluate candidates’ qualifications.

For application/additional information:

**Telephone:** (562) 860-2451 x2284

**Web Site:** http://www.cerritos.edu

**Human Resources Hours:**

8:00 AM - 4:30 PM (Monday through Friday)
Cerritos College is committed to hiring employees who are creative and open to change and new methods or work practices; have a passion for continuous learning and self-improvement and are willing to promote the College’s mission as a learning institution. Besides traditional class structuring, the college meets the needs of students by offering evening, weekend, and year-round accredited courses of instruction. Since service to our students is our highest priority, employees can expect to participate in innovative methods and flexible scheduling.

**DUTIES & RESPONSIBILITIES**

- Basic assignment will be teaching Physical Therapist Assistant program courses as required.
- Regular classroom assignment consists of 15 teaching units per week. Assignment may include evening and/or weekend classes.
- Participation in all full-time faculty responsibilities, including faculty meetings, committee assignments, advisory committees, and student activities. Responsibilities will include but not be limited to the following: teach all scheduled classes unless excused under provisions of Board Policy; maintain and follow the approved course outline for each assigned course; keep accurate records of student enrollment, attendance, and scholastic progress; submit to the Division Instructional Dean, upon request, copies of all tests given during the semester; attend meetings pertinent to faculty responsibilities or assignments including committee meetings; follow the administrative regulations as they appear in the Faculty Handbook; post and maintain scheduled office hours; may assist in budget preparation and inventory; may assist in revision and explanation of the department curriculum.

**QUALIFICATIONS**

**Required:**

- Minimum of an Associate’s degree and six years of full-time experience as a Physical Therapist or Physical Therapist Assistant OR Bachelor’s degree and two years of full-time experience as a Physical Therapist or Physical Therapist Assistant. (All qualifying educational degrees/training must be from accredited colleges and/or universities.)
- Possession of, or eligibility for, a valid State of California Physical Therapist license or Physical Therapist Assistant license.
- Understanding, sensitivity, and commitment to meeting the needs of the diverse academic, socioeconomic, cultural, disability, and ethnic background of the student/community population.
- Commitment to community college objectives of providing instruction for students whose abilities and interests cover a wide range.

**Preferred:**

- A master’s degree and a minimum of two years of recent experience as a Physical Therapist or A Physical Therapist’s Assistant.
- Teaching or treatment experience in at least three of the following areas: neurology, pediatrics, gerontology, therapeutic exercise, modalities, prosthetics & orthotics, and kinesiology.
- Minimum of two years of patient treatment experience in varied settings.
- Experience in supervising clinical education for the assistant and/or therapist.

**SALARY/FRINGE BENEFITS**

- Salary is commensurate with education and experience. Salary rate is: $53,072.00 - $81,494.00/annual (Salary Schedule is available upon request).
- Health and welfare benefits include District paid medical/dental/vision benefits and employee life insurance ($50,000). (Cash in lieu option available on medical insurance.)
- Participation in the State Teachers’ Retirement System.

**CONDITIONS OF EMPLOYMENT**

- Contract will be for 10 school months for the academic year beginning Fall Semester 2009.
- Participation in a pre-service orientation and/or in-service program during the first semester is required.
- Individuals hired shall be required to obtain fingerprints for a criminal history clearance through the State Department of Justice and remit the required fee for processing the fingerprints.

**APPLICATION PROCEDURE**

Interested applicants must submit:

- Letter of application indicating how you meet each of the required qualifications for this position to include but not be limited to, information on the following:
  - Contributions to the profession
  - Related experience/accomplishments
  - Professional/personal development (Training, Workshops, Diversity Sensitivity Training, etc.)
- Completed District application form.
- Résumé of educational background and experience.
- Copies of all transcript(s) (need not be official) verifying all educational degree(s) and/or coursework required for the position.
- Letter(s) of recommendation addressing recent pertinent experience.

ALL ABOVE MATERIALS ARE TO BE SUBMITTED TO THE FOLLOWING ADDRESS:

HUMAN RESOURCES
CERRITOS COLLEGE
11110 ALONDRA BLVD
NORWALK, CA  90650-6298