

Cerritos College Library

In the Wilford Michael Library & Learning Resource Center

EFFECTIVE STUDY SKILLS

Your search for information on **Effective Study Skills** can include books, periodical articles, online databases, and authoritative Internet resources.

Books

Use the **Library Catalog** located on the Cerritos College **Library Home Page** to find books on your topic that are available in the Cerritos College Library. Books can provide a broad overview of a topic or in-depth information. You can search for books by *Author, Title, Subject, or Keyword*.

Listed below are some *Library of Congress Subject Headings* used in the catalog for books relating to *study skills*. Use these terms to *Search by Subject*. Remember, this list is by no means conclusive.

**study skills
research**

**college student orientation
academic writing**

report writing

The following terms are examples to use for keyword searching:

**study and skills
college and success**

**college and orientation
research and paper**

FINDING MAGAZINE, JOURNAL, AND NEWSPAPER ARTICLES

Journals and magazines usually provide the most current information on a topic. Journal articles are more scholarly or professional while magazine articles tend to be shorter and more general. Newspaper articles, while not usually scholarly or professional, can give you the most current news and some additional facts on your topic. Use terms similar to those used to find books.

Online Databases

To find articles on your topic, use one of the online databases listed below. These databases usually provide full-text articles on almost every topic. They are available via the **Library Home Page**. Conduct your search in these databases by using subject headings and keywords similar to those you used to locate books.

EBSCOhost

ERIC

Eureka

For remote access to the library databases, login to the **Library** using your Cerritos College ID number.

See the **Database Page** or handout for a complete description of the Cerritos College Library online resources.

INTERNET SITES

The Internet can be a valuable source for supplementing the information you have gathered from books and periodicals. It is important that you evaluate the information you get from the Internet to determine if it is reliable and useful to your research. A few Internet sites that focus on developing good study, research, and writing skills are listed below.

A+ Research and Writing for High School and College Students

<http://www.ipl.org/div/aplus/>

A step by step guide to writing a research paper sponsored by the Internet Public Library.

Citation Styles, Plagiarism, and Style Manuals**Style Sheet for Citing Internet Sources**

<http://www.lib.berkeley.edu/TeachingLib/Guides/Internet/Style.html>

Two useful citation guides from UC Berkeley.

Citing Sources—Guide to Library Research, Duke University

http://www.lib.duke.edu/libguide/works_cited

This clearly written guide gives examples of how to cite a specific source using the format of any one of four well-known style manuals: APA, Chicago, MLA, and Turabian.

Learning Skills Workshops/Academic Support Center/Cerritos College

<http://www.cerritos.edu/asc/>

<http://cms.cerritos.edu/asc/study-skills-workshops/>

The Cerritos College Academic Support Center (ASC) offers a number of services, such as one-hour workshops to help students learn strategies and skills in writing, study, math survival, and foreign language. The ASC also offers individualized courses, discipline-specific tutorial services, and online workshops.

Prentice Hall's Student Success: Academic Skills

<http://www.prenhall.com/success/StudySkl/index.html>

Provides information on a number of skills necessary to student success, including note-taking, studying, listening, reading, writing, time management, etc.

Study Skills Self – Help Information/Virginia Polytechnic Institute and State University

<http://www.ucc.vt.edu/stdyhelp.html>

Provides tutorials, with strategies for time management, improving concentration and memory, textbook reading, a study skills inventory, and more.

Textbook Site for *Becoming a Master Student*

http://college.hmco.com/collegesurvival/ellis/master_concise/9e/students/

Offers practice tests and online exercises to accompany the text.