1. **CALL TO ORDER**
Dr. Myers called the meeting to order at 2:01 p.m.

2. **APPROVAL OF MINUTES** - August 20, 2009
It was moved by Dr. Brock to approve the minutes of August 20, 2009. Ms. Krichmar seconded the motion. The minutes were approved as presented. Francie Quaas-Berryman and Wes Nance abstained.

3. **2010-11 PLANNING PRIORITIES**
Dr. Myers noted that the three proposed 2010-11 Planning Priorities were sent to the campus community for input. Only one comment was received. The committee reviewed the comment and had no further recommendations or revisions. Dr. Brock made a motion to accept the three proposed 2010-11 Planning Priorities for the 2010-11 planning cycle. Ms. Rizkallah seconded the motion. The motion passed unanimously.

4. **2010-11 PLANNING CYCLE**
Dr. Myers stated that according to the Strategic Planning and Resource Allocation chart, it is time for the units to begin the unit planning process. He then thoroughly reviewed the Cerritos College 2010-11 Annual Planning and Resource Allocation Schedule (Draft 09/03/09). After the review the following were suggested:
   - From “updating annual division plans” forward move all dates back two weeks to a month to allow time for a more collaborative process.
   - Change the date of approving the budget to September 15, 2010.
Dr. Myers will make the suggested date changes and provide the schedule to all units and areas.

Dr. Smith moved that the Cerritos College 2010—11 Annual Planning and Resource Allocation Schedule be approved with the above suggestions. Dr. DeLong Chomiak seconded. The motion passed unanimously.

Dr. Myers proposed that a recommendation go to the President for him or her to communicate with the campus community which resource requests were funded and why. The committee had no objections with this proposal noting that the list would be small and that items purchased through other funding sources also be included in the list.

5. **EDUCATIONAL/STRATEGIC MASTER PLAN DEVELOPMENT**

Dr. Myers noted that the Educational Master Plan Task Force is currently working on developing a draft of the Educational Master Plan and is expected to be finished by the end of September. Once the draft is completed it will be shared with both the campus community and the Planning and Budget Committee. As part of the development process a survey is being conducted and he encouraged everyone to take part in the survey.

6. **BUDGET UPDATE**

Ms. Rizkallah presented a PowerPoint presentation on the 2009-10 Chancellor’s Office Budget Workshop August 18, 2009 plus Categorical Certification August 24, 2009. She indicated that this presentation was presented to the Board of Trustees at their September 2, 2009 meeting. The presentation is also the same as the committee has seen before with the exception of the recent information received on categorical certification. The handout reflects the large cuts to categorical programs with cuts ranging from 23% to 100%. Ms. Rizkallah noted that Dr. Johnson is working closely with his managers to review the various programs to see what can be done to sustain services to the students. Ms. Rizkallah also reviewed the cash flow problem slide that reviews the state deferrals for 2009-10. The total state deferrals reflect $703 million to be paid in July 2010.

Questions/Comments from the committee:

- Dr. DeLong Chomiak inquired why TANF funds were not reflected on the categorical chart. Ms. Rizkallah replied that TANF funds are state funds and the College will receive $55,000 this year. The reason it is not reflected on the chart is because the chart reflects the original state allocation with the ARRA Funds backfill.
- Ms. Moore stated that she was asked how the College is going to decide about using unrestricted general funds to backfill for categorical funds that have been cut. Ms. Rizkallah replied that the College just received the categorical information, so the managers in charge of those categorical programs are working closely with Dr. Johnson to figure out what their options are to maintain services to students, but still comply with the cuts. The College has
not yet discussed using unrestricted general funds to support categorical programs that have been cut.

- Dr. Smith requested clarification on the state deferrals and what portion was dedicated to Cerritos College. Ms. Rizkallah replied that it varies, but approximately 2-3%, and as always, subject to change.

7. **ITEMS FROM THE FLOOR**

Mark Fronke commented regarding the President’s Message and stated that he believes that Mr. Farmer misstated about the draconian measures, because the College is having to cut summer session and various categoricals are being cut 51%. To say that the College has not taken draconian measures is irritating to him.

Mr. Fronke also noted that in the President’s Message that the College in effect, is rolling back FTES to 2006 levels. He asked is inflation the only issue? How did the College balance the 2006 budget and teach both sessions of summer and a full schedule of classes. Dr. Johnson replied that what the College has right now is a state funding formula that puts our workload at 16,700 FTES; our number for 2008-09 was 17,323 FTES. In 2006-07 we had fallen below our funded enrollment and so we were in stabilization. Enrollment had dropped but the State didn’t cut our funding because colleges have three years to recover. The College was in a period of time where we were being funded at a stabilized rate which was higher than we were actually earning because of the State formula. The State tries not to impose immediate cuts on institutions due to the problems caused. The College recovered just in time. Dr. Brock added that last year the College was funded 17,323 FTES and we did far more than that. To get back to 16,700 FTES required that the College cut a large number of the classes to get us to what the State will fund us. We will still be over our funded base by 3%. What that does is that it burns up other resources at the College. While it is true that faculty have more students in the class and we are only paying for one faculty, those same students are using counseling, financial aid, etc. They are burning through more resources then if we had fewer students.

Dr. Namala requested a copy of the entire budget.

8. **NEXT MEETING – SEPTEMBER 17, 2009**

The next meeting is scheduled for September 17, 2009.

9. **ADJOURNMENT**

The meeting was adjourned at 2:38 p.m.