Approved 11/05/09

CERRITOS COLLEGE
COLLEGE COMMITTEE ON PLANNING AND BUDGET
MEETING MINUTES
OCTOBER 1, 2009

Present: Dr. Jim Albanese Dr. Solomon Namala
         Bill Farmer             Wes Nance
         Dr. Stephen Johnson     Jeanine Prindle
         Dr. Renee DeLong Chomiak Dr. Nick Real
         Lee Krichmar            Lynn Laughon
         Jenine Nolan            Schellary Thomas
         Dr. Dan Smith           David Ward
         Dr. Chris Myers         Anita Rios
         Francie Quaas-Berryman  Isaac Adako
         Debra Moore             

Absent: Mark Fronke

Guests:

1. **CALL TO ORDER**
   Dr. Albanese called the meeting to order at 2:00 p.m. He introduced the new ASCC Student Member Isaac Adako.

2. **APPROVAL OF MINUTES** - September 17, 2009
   It was moved by Ms. Nolan to approve the minutes of September 17, 2009. Dr. DeLong Chomiak seconded the motion. The minutes were approved as presented. Jim Albanese, Isaac Adako, Bill Farmer, Schellary Thomas, Francie Quaas-Berryman and David Ward abstained.

3. **INSTITUTIONAL PLAN**
   Dr. Albanese stated that with regard to the institutional plan he has some direction for the group and asked that Dr. Myers present the information.

   Dr. Myers reminded the committee that a discussion took place at the last Planning and Budget meeting about the development of strategic goals, which would become part of the educational master plan. It was proposed that data from the educational master plan survey be used in the process. Committee members had also stressed the importance of using input from the annual planning process. This process resulted in a list of institutional resource planning priorities that are tied to goals within the area/division or unit plans. It was then proposed that the College use the goals associated with the priorities as input into the development of the strategic goals along with data from the educational master plan survey having to do with goals. This allows the College to use the institutional planning cycle data.
It was suggested that the Educational Master Plan Task Force take on this task and present their draft recommendations to the Planning and Budget Committee for their review and recommendations. The next Educational Master Plan Task Force meeting will take place on Wednesday, October 7th at 2:00 p.m. in SS16.

Dr. DeLong Chomiak noted that according to the last meeting minutes it was suggested that Executive Council would work on the Institutional Plan and present to the committee. Dr. Albanese replied that the Executive Council did meet and thought it best that the proposal Dr. Myers presented would be best for the College.

The committee had no further comments or objections to this process.

4. **BUDGET UPDATE**

   Dr. Albanese referenced the Erik Skinner communication that provided an update on the ARRA State Stabilization Funds. In brief, the College hopes to get certification in October. At this time the statewide amount has been reduced to $35 million dollars.

   Dr. Johnson added that as the percentage of cuts to the categorical funds became more severe, the College needs to understand that these dollars will be necessary for categorical backfill. Dr. Albanese added that as one-time backfill that it will help in the transition. He also noted to the committee that the budget crisis is not over and the 2010-11 budget year will be a challenge for the College as well.

5. **ITEMS FROM THE FLOOR**

   No items were presented.

6. **NEXT MEETING - NOVEMBER 5, 2009**

   The next meeting is scheduled for November 5, 2009.

7. **ADJOURNMENT**

   The meeting was adjourned at 2:14 p.m.