1. **CALL TO ORDER**
   Dr. Albanese called the meeting to order at 2:00 p.m.

2. **APPROVAL OF MINUTES** - November 5, 2009
   The minutes were approved as presented. Dr. DeLong Chomiak and Mr. Nance abstained.

3. **BUDGET UPDATE**
   Dr. Albanese provided a brief State budget update based on the legislative analyst's report. The highlights were:
   - The UC system has increased student tuition by 32%. With this increase the community college system will see an increase in student enrollment.
   - The budget picture for 2010/11 is looking challenging with the next four years of the state budget looking flat. This means extremely difficult times for both the college and the state.
   - There will probably be no mid-year cuts, but there will be significant cuts in 2010/11.
   - No COLA for at least the next four years.
   - CalPers are raising their rates. The community colleges do not get this cost increase offset by funding. These costs have to be absorbed by the college.
     - 10.2% in 2010/11 (from 9.7%)
     - 11.6% in 2011/12
     - 13.7% in 2012/13
     - 14% in 2013/14
Dr. Albanese distributed spreadsheets that reflect the expenditure comparisons for both the general fund and categorical for October 2008 compared to October 2009, and also the four month comparison (July-October 2009). After reviewing the document the committee had a lengthy discussion about what the information showed and/or didn’t show. Mr. Fronke stated that this was not the information he requested and requested again that the information be on an accrual basis. He also requested that managers and administrators salaries information be reflected on the same sheet as faculty and classified. Ms. Nolan suggested that if the committee wants to see actuals then academic salaries (full-time regular load; full-time overload; and part-time) be broken down.

Mr. Farmer stated that while all budget information is important to have, once all the information is received, how does this change what we as a college need to do. The bottom line is that the college needs to save money this current year (2009/10) in order to get through the next few challenging budget years.

Dr. Albanese reviewed the categorical information. The categorical programs are not on target and probably will not be due to the nature of the categorical programs. The college’s general fund will probably have to provide some financial support for these programs. He added that the categorical managers have affected some reductions and they are working very hard to achieve their goals. Dr. Johnson added that he also wanted to thank Ms. Rizkallah and her staff for working closely with the student services managers during these challenging budget times when categorical programs are being cut between 30% to 50%.

Dr. Albanese closed the discussion by stating that it is his opinion that the college needs to be more aggressive to meet their targets. He will provide a monthly expenditure comparison along with information year to date. He noted that the expenditure information will not be available for the December 3, 2009 meeting, but will be available for the January 2010 meeting.

4. **ITEMS FROM THE FLOOR**
No items were presented.

5. **NEXT MEETING - DECEMBER 3, 2009**
The next meeting is scheduled for December 3, 2009.

6. **ADJOURNMENT**
The meeting was adjourned at 3:11 p.m.