CALL TO ORDER
Dr. Albanese called the meeting to order at 2:00 p.m.

APPROVAL OF MINUTES – March 19, 2009
It was moved by Dr. Reece to approve the minutes of March 19, 2009. Mr. Henry seconded the motion. Mr. Roese and Mr. Nance abstained. The minutes were approved as presented.

STATE BUDGET UPDATE PRESENTATION
Dr. Albanese presented a Power Point presentation entitled, “Cerritos College 2008-09 Budget Progress Report Scenarios.” The three (3) budget scenarios shown were based information the College received from the Chancellor’s Office and the Legislative Analyst’s office. The scenarios assume the passage of all the initiatives and the State budget deficit increasing to $8 billion dollars. At the conclusion of the presentation it was noted that the College could face a budget deficit in the 2009/10 fiscal year of $4.2 million to $8.4 million. Dr. Albanese explained that a State budget update will be provided to the committee in May, as he anticipates no new budget information between now and the next meeting in April.
4. **BUDGET DEVELOPMENT INTERESTS AND OPTIONS**
Dr. Albanese shared the document “budget development interests and options.” He came up with this document as a way for the committee to examine and take an approach to look at options to develop the College budget and balance it. He added that this is a working document and can be added and/or modified as needed at any time. He explained that the College must understand its’ interests first, and to reach a consensus on those interests so that options can then be carried out.

The committee engaged in discussion about various interests and options and realizing that many of their interests came under the headings that were already listed on the form. The following interests will be added to the document: a) improving student success; and b) increasing revenue. The following option will be added: rewarding staff for cost saving measures. There were also some minor modifications to the form that were requested. Those changes will be made and a revised version of the form will be given at the next scheduled meeting.

At the end of the discussion Dr. Albanese noted that he will take one interest and work with Fiscal Services staff to come up with options for the committee to review at the next meeting. Dr. Reece indicated that he will also meet with some faculty to also work on some options and present at the next meeting.

Ms. Welliver asked that based on the President’s Message, who decided which construction projects were going forward with the anticipated stimulus funds. Dr. Albanese responded that the list of construction projects were already listed in the Master Plan and were “shovel ready” projects. The decision needed to be made quickly with the information to the State within two (2) days. The staff who assisted with the decision was Community Relations, Mr. Farmer, Robert Riffle and Bovis Lend Lease.

5. **BUDGET BALANCING OPTIONS**
The committee was provided with the 2009/10 College-Wide Resource Planning Sheet. This sheet reflects the prioritized list of physical and human resource needs. The cumulative figure for all these requests is $9,442,029.00

Mr. Fronke asked how the priorities were developed. Dr. Albanese, Dr. Brock and Dr. DeLong Chomiak each provided him with an explanation of the process that was used to develop the prioritized list.

Comments from the committee:

Mr. Nance noted that according to the list, the Adobe Software License was listed as an item that needed to be purchased. He stated that Adobe is a miserable company to work with. Dr. Brock took note of this and suggested that she and Mr. Nance meet separately to come up with a solution to the Adobe issue.
Mr. Nance also noted that historically CIS equipment has been funded through the federal government (VTEA and Perkins Bill.) In the event that Perkins funding goes away, the funding for the CIS labs goes away also. Ms. Nolan added that this is also true for CTE.

Mr. Fronke commented that he gets questions from students about the College offering free Wi-Fi. Student representative Jesus Olvera replied that student government is currently looking into this issue.

Mr. Roese commented that he would like to see items that are needed for health/safety reasons, be strongly considered for purchase earlier than later.

Dr. Albanese closed the discussion by indicating that because of the current state of the budget, most items will not be funded. The College is currently reviewing alternate funding for some of the items. He added that the prioritized resource planning list is just a plan and is subject to change.

6. ITEMS FROM THE FLOOR
   No items were presented.

7. NEXT MEETING - APRIL 16, 2009
   The next meeting is scheduled for April 16, 2009

8. ADJOURNMENT
   The meeting adjourned at 3:36 p.m.