1. **CALL TO ORDER**

Dr. Albanese called the meeting to order at 2:00 p.m.

2. **APPROVAL OF MINUTES** – April 16, 2009

It was moved by Jesus Olvera to approve the minutes of April 16, 2009. Mr. Henry seconded the motion. The minutes were approved as presented.

3. **BUDGET UPDATE**

Dr. Albanese explained the minor revision to the Budget Progress Report Scenarios. This revision was based on budget information the College had recently received. The change was the Proposed PERS Rate Increase. He noted that both PERS and STRS have had significant losses in their investments and have increased their rates. This is an additional hit to our general fund. He reminded the committee that Scenario #1 is based upon the following: 1) all the initiatives passing; and 2) assumes there is an $8 billion dollar deficit over the adopted budget. However, he received information based on income tax revenues that it could be off by another $1.6 billion which has not been put into a scenario yet.

Dr. Albanese reminded the committee that he had previously reported that the College cash flow was protected in that the deferrals that occurred this year would be made up in July and October, based on the budget that was adopted by the legislature in February. According to the Legislative Analyst’s latest report on cash flow, this
scenario could change. He added that this deferral implicates the gym seismic retrofit project as we were going to make progress payments to the architect; this decision is on hold until we get further information. He noted that Ms. Rizkallah is applying for a TRANS (Tax Revenue Anticipation Notes) to assist the College with cash flow.

4. **BUDGET DEVELOPMENT INTERESTS AND OPTIONS**
Dr. Myers reviewed the Budget Development Interests and Options Ratings Summary. As shown on the sheet, the number one Budget Development interest is “preserving core programs and services to students, staff, and community.” Dr. Albanese indicated that at the last meeting it was requested that he take the number one ranked interest and come up with options and cost for the highest priority. He stated that he will only be making recommendations, no decisions will be made. He reminded everyone that there are things that would be touched up on that will require agreement at the bargaining tables. A committee discussion ensued and the following comments were made:

- Given what the College might be looking at in terms of number of dollars, we might want to start with budget options that are college-wide. At this time look at the broader types of ways that the budget can be managed. Does not believe that we are at a point where this committee discusses programs.
- It was requested that the budget options be broken down into actual constituencies (classified/managers/faculty).

Dr. Albanese concurred with the comments and noted that the form is a feedback form and will take discussion. When the budget options are brought forward, then the interests may be re-ordered. The document is a working document and will take time to work through the options and interests.

Dr. Albanese closed the discussion by indicating that he would prepare budget options and present them at the next meeting.

5. **ITEMS FROM THE FLOOR**
Jesus Olvera reported that the new ASCC President and Vice President were sworn in on May 6, 2009.

Dr. Reece requested that CCFF Membership be added as an agenda item to the next Planning and Budget Committee meeting.

6. **NEXT MEETING - MAY 21, 2009**
The next meeting is scheduled for May 21, 2009. Dr. Albanese reminded the committee that meetings will be held over the summer.

7. **ADJOURNMENT**
The meeting adjourned at 2:27 p.m.