I. MEETING CALLED TO ORDER
Dr. Vela called the meeting to order at 1:07PM.

II. INTRODUCTION OF NEW EMPLOYEES – NONE

III. APPROVAL OF MINUTES – December 11, 2006 & December 18, 2006
Mr. Farmer made a motion to approve the December 11th minutes, Dr. Reece seconded the motion. The minutes were approved as presented. Dr. Reece made a motion to approve the December 18th minutes, Dr. Johnson seconded the motion. The minutes were approved as presented.

IV. BOARD AGENDA – NONE

V. ITEMS FROM INSTITUTIONAL COMMITTEES

Holly Bogdanovich  

Ms. Bogdanovich distributed the attached memorandum titled Consideration of Approval of 2007 Commencement Speaker. It is recommended that the Board of Trustees approve Mr. Manuel Lopez as the 2007 Commencement Speaker and an honorarium of $500. Dr. Reece made a move for approval for this item to appear on the Board Agenda for the February 7th Board of Trustees meeting. Ms. Lopez de Gaines seconded the motion. The vote for approval of the item was unanimous.

Ms. Bogdanovich added that the Student Services Committee plans to create a master list of candidates to be considered as possible commencement speakers for future commencement ceremonies. She also mentioned that Jason Macias has replaced Alex Armendariz as the ASCC Vice President. Alex had served on the ASCC for the maximum allowed six semesters by the end of the Fall '06 semester, which made this replacement necessary.
Dr. Vela thanked Ms. Bogdanovich and the other members of the Student Services committee for their work in making a recommendation for the commencement speaker.

VI. ITEMS FROM FACULTY SENATE STANDING COMMITTEES – NONE

VII. STATUS OF SHARED GOVERNANCE

Board Policy & Procedures Review
The committee members continued the review of several procedures from the Business Services chapter of the Board Policy & Procedures. Ms. Higdon led the committee in reviewing procedures AP 6200 – Budget Preparation, AP 6250 – Budget Management, AP 6300 – Fiscal Management and AP 6400 – Audits. Ms. Higdon also made note that AP 6300 actually incorporates several procedures including AP 6303, AP 6305, AP 6310, AP 6320 and AP 6310. After much discussion the committee members made several revisions to the procedures.

Review of Shared Governance Documents
During the previous meeting the committee members had discussed the possibility of adding several committees to the Shared Governance documents. The committees that are being considered include the Basic Skills, Enrollment Management, Web Standards, Campus Transformation and Information Technology Standards committees. The first committee that was reviewed was the College Committee on Basic Skills. Revisions were made to the membership requirements for this committee in order to broaden the representation of key constituencies. It was also decided that additional purpose statements need to be added and the draft document will be further reviewed and revised by Dr. Reece.

The next committee reviewed was the College Committee on Campus Transformation. Ms. Nolan noted that ACCME will have concerns with adding this group as a Shared Governance committee as the purpose of reviewing and making recommendations about the College’s Facilities Master Plan is currently a purpose of the College Committee on Facilities Planning. She also noted that ACCME considers the current Campus Transformation Committee as more of an ad hoc committee that is only required with the existence of a bond. Ms. Higdon also added that the members of the College Committee on Facilities Planning will be concerned with the loss of one of their committee purposes and that perhaps the two committees should be merged with one another. Dr. Vela reminded the committee that the Campus Transformation Committee had, in fact, been very involved in making recommendations about the College’s Facilities Master Plan since the passage of the bond measure. Dr. Vela recommended that these concerns will need to be further addressed and that committee history from members of the College Committee on Facilities Planning would be helpful.

VIII. PRESIDENT’S REPORT – NONE (due to the constraints on time)

IX. REPORTS FROM COORDINATING COMMITTEE MEMBERS – NONE (due to the constraints on time)

X. ADJOURNMENT
Meeting adjourned at 4:05PM.