### CERRITOS COLLEGE
**COORDINATING COMMITTEE MINUTES**  
March 19, 2007

**PRESENT:** Dr. Noelia Vela  
Jo Ann Higdon  
Bill Farmer  
Dr. Stephen Johnson  
Dr. Bryan Reece  
Criss Lopez de Gaines  
David Fabish  
Dean Mellas  
Kristen Habbestad  
Yvette Juarez  
Ed White  
Alex Armendariz  
Julie Mun

**ABSENT:** Jenine Nolan  
Lynn Laughon  
Dan O’Rourke  
Steve Richardson

**GUEST(s):** Dr. Jane Wright  
Tom Chavez

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<th>I. MEETING CALLED TO ORDER</th>
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<td>Dr. Vela called the meeting to order at 1:06PM.</td>
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| II. INTRODUCTION OF NEW EMPLOYEES  
– NONE |
|---------------------------------|

| III. APPROVAL OF MINUTES  
– March 12, 2007 |
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<td>Mr. Fabish made a motion to approve the March 12th minutes; Ms. Juarez seconded the motion. The minutes were approved as presented.</td>
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| IV. REVIEW BOARD AGENDA  
– March 21, 2007 |
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<td>Dr. Vela invited the committee members to raise any questions and/or comments regarding the March 21st Board Agenda. The committee had no questions.</td>
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<th>V. ITEMS FROM INSTITUTIONAL COMMITTEES</th>
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| Dr. Vela  
Student Services  
Ms. Holly Bogdanovich had sent out an email to the committee members stating that a tri-colored tassel (blue, white and gold) could be made available to the graduating class of 2007 to help celebrate the college’s 50th commencement. Although the addition of the gold tassel increases the cost of the tassel by a dollar each, Mr. Paul Flavick, Store Manager for the Follett Bookstore, has agreed to absorb the increased cost so that the special 50th commencement tassel could be purchased by students at no additional cost. The committee members unanimously approved moving forward with this proposal. |
VI. **ITEMS FROM FACULTY SENATE STANDING COMMITTEES** – NONE

VII. **STATUS OF SHARED GOVERNANCE**

**Board Policy & Procedures Review**
Dr. Johnson led the committee members in the review of policies and procedures from the Student Services chapter of Board Policy & Procedures. After much discussion the committee made revisions to AP 5150 – Extended Opportunity Programs and Services, AP 5130 – Financial Aid, BP 5140 – Disabled Student Programs and Services, AP 5140 – Disabled Student Programs and Services, BP 5170 – Veterans Affairs, BP 5180 – Student Activities, BP 5200 – Student Health Services, AP 5200 – Student Health Services, BP 5400 – Associated Students Organization and AP 5610 – Voter Registration. It was recommended by Dr. Johnson and the committee members to delete BP 5005 – Student Services Administrative Responsibility, AP 5170 – Veterans Affairs and AP 5180 – Student Activities. There were no recommended revisions to BP 5160 – Assessment Center.

After initial discussion it was determined that BP 5210 – Communicable Disease, AP 5400 – Associated Students Organization, BP 5410 – Associated Students Elections and BP 5570 – Student Credit Card Solicitation needed further review by the appropriate Student Services departments. The discussion regarding these policies and procedures will be continued during the next meeting.

VIII. **PRESIDENT’S REPORT** – NONE *(due to the constraints on time)*

IX. **REPORTS FROM COORDINATING COMMITTEE MEMBERS** – NONE *(due to the constraints on time)*

X. **ADJOURNMENT**
Meeting adjourned at 3:38PM.