CERRITOS COLLEGE
COORDINATING COMMITTEE MINUTES
August 27, 2007

PRESENT:  
Dr. Noelia Vela
Bill Farmer
Dr. Stephen Johnson
Jo Ann Higdon
Dr. Bryan Reece
Ted Stolze
Dean Mellas
Yvette Juarez
Julie Mun

ABSENT:  
ML Bettino
Lynn Laughon
Ed White
Kristen Habbestad
Steve Richardson

GUEST(s):  
Fran De France
Dan O'Rourke
Jan Connal

I.     MEETING CALLED TO ORDER
Dr. Vela called the meeting to order at 1:07PM.

II.    INTRODUCTION OF NEW EMPLOYEES – NONE

III.   APPROVAL OF MINUTES – August 13, 2007
Ms. Higdon made a motion to approve the August 13th minutes; Dr. Johnson seconded the motion and the minutes were approved as presented.

IV.    BOARD AGENDA – September 5, 2007
Dr. Vela briefly reviewed the September 5th Board Agenda and invited the committee members to raise any questions and/or comments. The committee had no questions.

Student Learning Outcomes (SLO)
A PowerPoint presentation was given by Mr. Farmer, Vice President of Academic Affairs. The presentation will be made during the September 5th Board meeting to provide an overview of the interest in SLO, ACCJC expectations, ultimate goals, the current SLOAC (Student Learning Outcomes Assessment Cycle) process at the college, progress made, and future challenges as well as plans.

The committee members provided feedback and thanked Mr. Farmer for his presentation and noted that the information presented is very beneficial to the college.

V.     ITEMS FROM INSTITUTIONAL COMMITTEES

Dr. Stephen Johnson    College Committee on Enrollment Management
Dr. Johnson distributed the attached approved minutes of the College Committee on Enrollment Management meeting held on May 10th. He stated that the draft Enrollment Management Plan 2007-20010 was distributed to the College Coordinating Committee on May 14th and that once this draft document has been presented to various campus committees and feedback is received, a the final completed document will be brought back...
to the College Coordinating Committee.

The committee members raised a number of questions which were noted by Dr. Johnson, who will share the feedback with the College Committee on Enrollment Management members during their next meeting. He also noted that any additional questions and/or comments may be forwarded to either himself or Mr. Farmer, the other co-chair.

Dr. Vela thanked Dr. Johnson and Mr. Farmer, as well as the other committee members, for all of their continuous hard work. She also expressed her appreciation for the comments and feedback given by the College Coordinating Committee members.

VI.  ITEMS FROM FACULTY SENATE STANDING COMMITTEES – NONE

VII.  STATUS OF SHARED GOVERNANCE

Board Policy & Procedures Review
The committee members reviewed and had no recommended changes to BP 1100 – The Cerritos Community College District, BP & AP 3300 – Public Records, and BP & AP 3310 – Records Retention and Destruction.

The committee also discussed BP 1300 – Educational Philosophy and recommended a few revisions in language to clarify the intent of the policy.

There was much discussion regarding AP 3518 – Child Abuse Reporting. Mr. Mellas noted that faculty members have not received any training in identifying signs of child abuse, which would be critical in following the procedure discussed in this document. Mr. O’Rourke pointed out that this procedure requires that this document be distributed to the campus community and that additional literature could be made available to faculty and staff. Dr. Johnson also noted that it is much more likely that reports of potential abuse would be made to faculty and/or staff rather than faculty and/or staff identifying abuse. Several modifications were made to this procedure.

VIII.  PRESIDENT’S REPORT – NONE

IX.  REPORTS FROM COORDINATING COMMITTEE MEMBERS – NONE

X.  ADJOURNMENT

Meeting adjourned at 3:28PM.