CERRITOS COLLEGE
COORDINATING COMMITTEE MINUTES
October 8, 2007

PRESENT: Dr. Noelia Vela
       Jo Ann Higdon
       Dr. Stephen Johnson
       Dr. Bryan Reece
       M.L. Bettino
       Dr. Ted Stolze
       Dean Mellas
       Lynn Laughon
       Schellary Thomas
       Yvette Juarez
       Santiago Aponte
       Julie Mun

ABSENT: Bill Farmer
        Kristen Habbestad
        Steve Richardson

GUEST(s): Dr. Jane Wright
          Nick Kremer

I. MEETING CALLED TO ORDER
   Dr. Vela called the meeting to order at 1:03PM.

II. INTRODUCTION OF NEW EMPLOYEES – NONE

III. APPROVAL OF MINUTES – October 1, 2007
   Ms. Laughon made a motion to approve the October 1st minutes; Dr. Stolze seconded the motion and the minutes were approved as presented.

IV. SET BOARD AGENDA – October 17, 2007
   Dr. Vela briefly reviewed the October 17th Board Agenda and invited the committee members to raise any questions and/or comments. Mr. Kremer requested additional information on a Consent Agenda item titled “Consideration of Approval of the Updated Campus Transformation Implementation Plan.” Dr. Vela stated that this plan is a “living document” which may change as additional direction is forthcoming from the State, new State building codes become effective and/or further detailed investigation of site and building conditions are completed and analyzed. It has been determined that the cost of remodeling the Liberal Arts building up to code would be greater than building a new structure in the same area. Therefore the College Committee on Campus Transformation has recommended that this plan be updated to reflect that this building will be rebuilt rather than remodeled.

   Dr. Vela also noted that there are a number of stipend items on this Board Agenda which indicates that the implementation work of several grants is underway. The committee had no additional questions.

V. ITEMS FROM INSTITUTIONAL COMMITTEES – NONE

VI. ITEMS FROM FACULTY SENATE STANDING COMMITTEES – NONE
VII. **STATUS OF SHARED GOVERNANCE**

**Board Policy & Procedures Review**

Dr. Vela led the committee in thoroughly reviewing, discussing and revising (if necessary) the following policies and procedures from Chapter 2 – Board of Trustees: BP 2210 – Officers, BP 2220 – Committees of the Board, BP 2305 – Annual Organizational Meeting, BP 2310 – Regular Meetings of the Board, BP 2315 – Closed Sessions, BP & AP 2320 – Special and Emergency Meetings, BP 2330 – Quorum and Voting, BP & AP 2340 – Agendas, BP 2345 – Public Participation at Board Meetings, BP 2350 – Speakers, BP 2355 – Decorum, BP 2360 – Minutes, BP 2365 – Recording, BP & AP 2410 – Policy and Administrative Procedure, BP & AP 2430 – Delegation of Authority to President/Superintendent, BP 2431 – President/Superintendent Selection, BP 2432 – President/Superintendent Succession, AP 2510 – Participation in Local Decision Making and BP 2550 – Authority and Relationship of Board and Management Team with Exclusive Bargaining Unit.

There was much discussion about AP 2345 – Public Participation at Board Meetings as the procedure indicates that a maximum of five minutes is given to each speaker and there is a maximum of 20 minutes allocated per topic if there is more than one speaker at a Board meeting. Mr. Mellas voiced concerns regarding the possible abuse of the public comments; if a group of people were to monopolize the maximum allotted time for a topic by arguing for their side it would be unfair for others who may wish to speak on behalf of the opposite side. However, there is language in the corresponding policy which states that members of the Board may extend this time limit at their discretion.

There was also much discussion regarding BP 2510 – Participation in Local Decision Making. Concerns were raised regarding a statement that could possibly be misinterpreted to impede the Faculty Senate on academic and professional matters, denying the Senate from having the role intended by AB 1725. It was determined that this policy would be forwarded to legal counsel in order to clarify this issue.

VIII. **PRESIDENT’S REPORT** – NONE

IX. **REPORTS FROM COORDINATING COMMITTEE MEMBERS** – NONE

X. **ADJOURNMENT**

Meeting adjourned at 4:07PM.