CERRITOS COLLEGE
COORDINATING COMMITTEE MINUTES
April 6, 2009

PRESENT: Bill Farmer  Dr. Stephen Johnson
Dr. Marilyn Brock  Dr. Jim Albanese
Francine DeFrance  Dr. Ted Stolze
Dr. Bryan Reece  Lynn Laughon
Dean Mellas  Richard Crother
David Fabish  Oscar Franco
Schellary Thomas
Julie Mun

GUEST(s): None

I. MEETING CALLED TO ORDER
Mr. Farmer called the meeting to order at 1:07PM.

II. INTRODUCTION OF NEW EMPLOYEES – None

III. APPROVAL OF MINUTES – March 23, 2009
Mr. Mellas made a motion to approve the March 23 minutes; Dr. Reece seconded the motion. Mr. Mellas requested that the minutes be amended to clarify his statement that the only tool he has to improve his courses is academic freedom. The minutes were approved as amended.

IV. BOARD AGENDA – April 15, 2009
Mr. Farmer briefly reviewed the April 15 Board Agenda and invited the committee members to raise any questions and/or comments. Ms. DeFrance questioned whether the eLumen Assessment Management system would be available for use by all faculty and departments on campus and whether this is a permanent purchase. Dr. Reece responded that eLumen is to function as a data warehouse to support all committees and individuals with SLO’s. The agenda item states that the installation, license, and training for the first three years will be paid with categorical funds available for the Basic Skills/ESL initiative. When this agreement period ends, the college will reassess the need and funding for this system. The college’s SLO Coordinators, Dr. Frank Mixson and Dr. Jan Connal, would serve as the supporting personnel for this system, with assistance from Ms. Lee Krichmar, Director of Information Technology. Mr. Mellas voiced his concern that problems may arise, as they have with TalonNet, due to problems with insufficient personnel available to work on training, upgrades, etc. Dr. Reece stated that he would contact Ms. Krichmar to clarify whether additional personnel is needed to work on the implementation and maintenance of this system.

Mr. Fabish stated that he reviewed the “Basic Skills as a Foundation for Student Success in California Community Colleges Report” or the “Poppy Copy” and doesn’t believe that this report supports nor contradicts the use of SLO’s as a best practice in basic skills. He reiterated his concern regarding the use of Basic Skills/ESL initiative funds to purchase this system. Dr. Reece stated that the college’s Developmental Education Plan relies heavily on the “Poppy Copy” and that many meetings were held to discuss and identify the focal points for Developmental Education. They will review the report for connections to SLO’s.

The committee members had no further questions.
V. ITEMS FROM INSTITUTIONAL COMMITTEES – None

VI. ITEMS FROM FACULTY SENATE STANDING COMMITTEES – None

VII. STATUS OF SHARED GOVERNANCE

Student Success Plan Taskforce
Dr. Reece stated that after extensive discussion during the March 23 Coordinating Committee meeting, the committee members recommended that the official charge and membership of the proposed Student Success Plan Taskforce be presented at a future meeting for additional discussion and review. He presented this request to the Faculty Senate on March 24 where it was recommended that a proposal be drafted for the March 30 Coordinating Committee meeting. However, the March 30 meeting was cancelled and it was decided that for now, the taskforce will meet under the direction of the Faculty Senate to develop and forward a Student Success Plan to the Board by the end of the Spring 2009 semester. After this is completed, it will be determined whether the taskforce will be institutionalized through shared governance.

VIII. REPORTS FROM COORDINATING COMMITTEE MEMBERS

Ms. DeFrance stated that the AAUW (American Association of University Women) Recognition Awards brunch was held on Saturday, March 28 in the Cheryl A. Epple Board Room. She thanked Mr. Farmer for attending and shared that it was a wonderful and successful event.

IX. PRESIDENT’S REPORT

Mr. Farmer stated that a President’s Message was emailed to the campus on April 2 to announce that the Accreditation follow-up visit will take place on Wednesday, April 29. He also stated that he recently attended a number of end-of-the-year events that celebrate student success and that there are many more to come.

X. ADJOURNMENT

Meeting adjourned at 1:41PM.