I. MEETING CALLED TO ORDER
Mr. Farmer called the meeting to order at 1:04PM.

II. INTRODUCTION OF NEW EMPLOYEES

<table>
<thead>
<tr>
<th>Name</th>
<th>Title of Position</th>
<th>Beginning Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elvie Howard Jr.</td>
<td>Gardener/Groundskeeper</td>
<td>4/6/09</td>
</tr>
<tr>
<td>Juan Mercado Esparza</td>
<td>Financial Aid Specialist (promotion)</td>
<td>4/2/09</td>
</tr>
<tr>
<td>Thomas Molyneux</td>
<td>Director of Economic Development</td>
<td>4/6/09</td>
</tr>
</tbody>
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III. APPROVAL OF MINUTES – April 6, 2009
Dr. Reece made a motion to approve the April 6 minutes; Dr. Brock seconded the motion. The minutes were approved as presented. Dr. Johnson, Dr. Albanese, Dr. Stolze, and Mr. Franco abstained.

IV. BOARD AGENDA

V. ITEMS FROM INSTITUTIONAL COMMITTEES

Developmental Education
Ms. Quaas-Berryman distributed the attached minutes from the committee’s March 3 meeting and the March 17 meeting agenda. She stated that the committee has been working with the Habits of Mind Faculty Inquiry Groups (FIGs) and received good feedback regarding student study habits. They have selected four Innovation Fund grant proposals from the Math, ESL, and Reading departments. Three new mini-grants were also approved for two Math projects and a part-time faculty mentoring program. They have moved forward with the SLO process and developed the Developmental Education course-level SLOs. The committee is also working to unify the LRC tutoring centers to support developmental learners.

Additional summer orientation programs will be offered to improve the success rate of first-year students. Also, Veronica Herrera and Joann Sugihara-Cheetham have developed a summer ESL orientation.
Mr. Mellas inquired how ARCC and SLO data, which is computed as an average without instructor identification, will be applied to provide meaningful feedback. Ms. Quaas-Berryman responded that they are working on data collection and that there has been some resistance in identifying instructors for SLOs at this time; this issue may need further discussion within the Faculty Senate. Mr. Farmer stated that he does not think SLO data should be used in individual faculty evaluations. SLOs should be used for program evaluation to research ways to improve programs and student success rather than evaluate individual students and/or faculty.

Mr. Farmer thanked Ms. Quaas-Berryman for her report asked her to express his thanks to the committee for all its work.

EEOAC (Diversity)
Ms. Convey stated that the committee has completed revising the management selection procedure and is now working to coordinate this with the faculty selection procedure. The committee has completed more than 50% of the EEO Plan and plans to have it completed by March 2010. She plans to present all revised procedures to constituent groups and the Coordinating Committee in Fall 2009 for review and feedback. She added that meeting attendance has been good and that the committee members contribute very valuable input.

Mr. Farmer thanked Ms. Convey for her report and thanked the committee for its hard work.

Facilities Planning
Dr. Albanese distributed the attached minutes from the committee’s February 17 meeting and stated that this committee has taken over some tasks that were previously worked on within the Campus Transformation Committee. The Gym Seismic project is currently on hold until State funds are released; more information will hopefully be provided in June. Projects to improve the landscaping of the campus are underway and the committee is working to identify and replace broken furniture. The next bond sale should occur in time to implement the next phase of bond projects for approximately $55 million. There has been much discussion regarding the procedure for building identification; a suggestion was made that departments that will occupy the building should have input and the building name should be easily identified for students. Future agenda items for discussion include higher visibility of art and sculpture on campus, campus landscaping and signage, and issues regarding parking.

Dr. Reece inquired whether the committee has addressed issues regarding the maintenance and cleanliness of the campus. Dr. Albanese responded that this is an operations issue and that Robert Riffle commissioned an outside firm to do a study called *Building a Cost-Effective High-Quality Standardized Simplified Cleaning Program for Cerritos College*. In order to bring the campus up to its desired Level 3 status...
(“Orderly and Sanitary in Critical Areas”), the college would need to hire at least five additional custodians. Mr. Riffle has forwarded this information to the Planning and Budget Committee.

Dr. Stolze stated that it would be great to replace old and/or broken furniture in classrooms and offices as this affects student learning, and suggested that the committee also request student input. Dr. Reece agreed and requested that faculty be included in discussions regarding the link between new building and classroom layouts with teaching and learning. Dr. Albanese stated that the focus of this project is to replace old and/or broken furniture in existing buildings and that discussion regarding the redesign of classrooms may be held in the future. Mr. Farmer added that when the college developed its campus standards in 2006-2007, faculty were included in the discussions.

Mr. Farmer thanked Dr. Albanese for his report and thanked the committee for its hard work.

VI. ITEMS FROM FACULTY SENATE STANDING COMMITTEES – None

VII. STATUS OF SHARED GOVERNANCE

VIII. REPORTS FROM COORDINATING COMMITTEE MEMBERS – None

IX. PRESIDENT’S REPORT
Mr. Farmer reminded the committee members that the Accreditation follow-up visit will take place on Wednesday, April 29. The two members of the follow-up team will be Dr. William Scroggins, who headed the team that visited us last spring, and Rhea Riegel, Institutional Research Coordinator at Fresno City College, who was not a member of the original visiting team. He will share more information about the follow-up visit with the campus as it becomes available.

Mr. Farmer also stated that Dr. Jane Wright will be in attendance at next week’s meeting to discuss and review the CCLC Board Policy & Procedure Service Update #16.

X. ADJOURNMENT
Meeting adjourned at 2:14PM.