CERRITOS COLLEGE
COORDINATING COMMITTEE MINUTES
April 20, 2009

PRESENT: Bill Farmer
        Dr. Stephen Johnson
        Dr. Marilyn Brock
        Francine DeFrance
        Dr. Bryan Reece
        Dr. Ted Stolze
        Dean Mellas
        David Fabish
        Richard Crother
        Schellary Thomas
        Oscar Franco
        Julie Mun

ABSENT: Dr. Jim Albanese
        Lynn Laughon

GUEST(s): Dr. Jane Wright

I. MEETING CALLED TO ORDER
Mr. Farmer called the meeting to order at 1:05PM.

II. INTRODUCTION OF NEW EMPLOYEES – None

III. APPROVAL OF MINUTES – April 13, 2009
Mr. Franco made a motion to approve the April 13 minutes; Mr. Mellas seconded the
motion. The minutes were approved as presented.

IV. BOARD AGENDA

V. ITEMS FROM INSTITUTIONAL COMMITTEES – None

VI. ITEMS FROM FACULTY SENATE STANDING COMMITTEES – None

VII. STATUS OF SHARED GOVERNANCE
CCLC Board Policy & Procedure Service Update #16
BP 3505 – Emergency Response Plan is an existing policy which has been revised to align
with Education Code Sections 32880 et seq. and 71095. After discussion the committee
members recommended some language and formatting revisions. Dr. Stolze inquired
whether there is a specific oath for disaster service workers and Dr. Wright stated that she
will find the appropriate legal citation(s).

BP 4106 – Nursing Programs is an existing policy which has been revised to align with Title
5, Section 55521 and to clarify that nursing students who have already earned a baccalaureate
or higher degree are not required to complete general education requirements for an
associate degree.

AP 4225 – Course Repetition is an existing procedure which has been revised to align with
changes in Title 5, Sections 55041(c) and 55042, and comply with Education Code Section
76224 and Title 5, Sections 55040-55042 and 56029. After discussion the committee
members recommended some language and formatting revisions.
AP 4227 – Repeatable Courses is an existing procedure which has been revised to align with changes in Title 5, Sections 55041, 55042 and 56029. After discussion the committee members recommended some language and formatting revisions. Dr. Johnson stated that he would research how repeatable courses are identified or designated in the college catalog.

AP 5075 – Course Adds and Drops is an existing procedure which has been revised to ensure compliance with Title 5, Section 55024. The committee recommended that this procedure be reviewed by Dr. Johnson and Stephanie Murguia to clarify language regarding adding courses during different enrollment periods. This procedure will be brought to the committee for additional review on April 27.

VIII. REPORTS FROM COORDINATING COMMITTEE MEMBERS – None

IX. PRESIDENT'S REPORT
Mr. Farmer commended the Culinary Arts department for winning the 2009 Community College Culinary Arts & Hospitality Student Competition & Symposium held on April 17. This is the second year in a row that the department has won this competition.

Mr. Farmer also reminded the committee members that the Accreditation follow-up visit will take place on Wednesday, April 29.

X. ADJOURNMENT
Meeting adjourned at 2:23PM.