I. MEETING CALLED TO ORDER
Dr. Lacy called the meeting to order at 1:02PM.

II. INTRODUCTION OF NEW EMPLOYEE

<table>
<thead>
<tr>
<th>Name</th>
<th>Title of Position</th>
<th>Beginning Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Linda Lacy</td>
<td>President/Superintendent</td>
<td>9/14/09</td>
</tr>
</tbody>
</table>

III. APPROVAL OF MINUTES – August 31, 2009
Mr. Mellas made a motion to approve the August 31 minutes; Ms. Rizkallah seconded the motion. The minutes were approved as presented. Dr. Stolze and Mr. Crother abstained.

IV. BOARD AGENDA

Financial Aid Presentation
During the September 2 Board Meeting the Board members expressed interest in receiving additional information regarding students who benefit from financial aid on campus and counseling services. Kim Westby, Dean of Student Support Services, gave a PowerPoint presentation and discussed how many Cerritos College students received financial aid in 2008-2009 as well as other related information. Ms. Westby noted that detailed financial aid information is posted on the department website.

Counseling Services Presentation
Renée DeLong Chomiak, Dean of Counseling Services, gave a presentation to provide an overview of the counseling services offered to Cerritos College students. She noted that the department has done an excellent job in helping as many students as possible while facing budget reductions and increased demand.

This information will be presented to the Board at the September 16 Board Meeting. The committee members provided feedback and thanked the departments for their efforts to provide crucial assistance for students.
V. ITEMS FROM INSTITUTIONAL COMMITTEES

Developmental Education
Dr. Connal and Ms. Quaas-Berryman distributed the attached minutes from the committee’s May 5 meeting. Ms. Quaas-Berryman stated that the committee’s current focus is on faculty development, student success, and assessment of current practices to determine effectiveness and identify methods for improvement. The committee is also working with the iFalcon campaign and establishing Faculty Inquiry Groups (FIGs) with various departments. She also shared that a cohort of 60 faculty members have attended the StrengthsQuest Educator Seminar to receive training on the positive impact of a strengths-based program through an exploration of students’ talents. Approximately 30 additional faculty members will attend another training seminar in October.

Ms. Quaas-Berryman also shared that Summer Connections orientation sessions were offered this past summer and that data shows that students who participate in such academic preparation programs have higher success rates among first-year students. Successful ESL orientations were also piloted this year. Dr. Connal stated that the committee will continue to work on data collection to regularly evaluate ways to improve student success and determine the effectiveness of current methods.

Although their budget was cut by 53% this year, there was substantial carryover of funds from 2008-2009 so there is enough funding for the committee to continue its programs for the next two years. They will also receive some funding from the recent Title V grant from the Department of Education.

Dr. Lacy applauded the committee’s efforts and stated that student success is one of her top priorities. She thanked the committee for doing a great job and noted that only 24 other colleges received a Title V grant although over 150 applications were submitted.

Enrollment Management
Dr. Johnson distributed the attached summary of discussion from the committee’s April 30 meeting. During this meeting the committee reviewed information about the Adult Education & Diversity programs and discussed methods to increase AED non-credit offerings, alternatives for high school completion and/or achievement, and procedures to enable a seamless transition from AED to credit student status.

The Enrollment Management Plan was developed and approved during a time when the college needed to increase enrollment. This plan is a living document that will be revised as needed to reflect current enrollment trends. Dr. Johnson stated that the committee is
working on revising the committee’s purposes and membership to reflect the college’s current enrollment situation. Once this is completed a proposal will be forwarded to the Coordinating Committee for review and approval.

Dr. Lacy thanked Dr. Johnson for his report and thanked the committee for its ongoing work.

VI. ITEMS FROM FACULTY SENATE STANDING COMMITTEES – None

VII. STATUS OF SHARED GOVERNANCE

College Committee on Outstanding Classified Employee Selection

During the August 24 Coordinating Committee meeting it was proposed that the Outstanding Classified Employee Selection Subcommittee be institutionalized as a college committee. A proposal was presented on August 31 and the committee suggested that some language regarding the quorum requirement be revised. The revised proposal was distributed to the Coordinating Committee for review.

Ms. Laughon made a motion to approve the proposal; Dr. Stolze seconded the motion. Mr. Mellas recommended a revision to the first purpose statement to clarify that the committee maintains and periodically revises a process for selection of outstanding classified employees. Ms. Laughon made a motion to approve this amendment and Dr. Stolze seconded the motion. The amendment passed unanimously. The motion to approve the College Committee on Outstanding Classified Employee Selection proposal as amended passed unanimously.

VIII. REPORTS FROM COORDINATING COMMITTEE MEMBERS – None

IX. PRESIDENT’S REPORT

Dr. Lacy introduced herself to the Coordinating Committee and stated that she is looking forward to working with this group as she served as the chairperson of a similar committee in her past position at Riverside Community College District. She noted that the college is facing economic challenges but has done a great job balancing the budget and has a history of great leadership.

X. ADJOURNMENT

Meeting adjourned at 2:14PM.