I. MEETING CALLED TO ORDER
Dr. Lacy called the meeting to order at 1:03PM.

II. INTRODUCTION OF NEW EMPLOYEES – None

III. APPROVAL OF MINUTES – September 28, 2009
Mr. Fabish made a motion to approve the September 28 minutes; Ms. Rizkallah seconded
the motion. The minutes were approved as presented. Ms. Lindsay abstained.

IV. BOARD AGENDA – None

V. ITEMS FROM INSTITUTIONAL COMMITTEES – None

VI. ITEMS FROM FACULTY SENATE STANDING COMMITTEES
Sabbatical Leave
Ms. Moore stated that she would give a short report on the Sabbatical Leave Committee’s
recent activities on behalf of Kimberly Rosenfeld. The committee received 12 applications
for 2010-2011; three at 70% and nine at 100%. They expect to receive nine reports from
faculty who were on sabbatical leave during the 2008-2009 academic year and an orientation
was held on October 1 for the report writers.

Dr. Lacy thanked Ms. Moore for her report.

Student Learning Outcomes
Dr. Connal stated that she would give a report on the SLO Committee’s recent activities on
behalf of Frank Mixson. She distributed the attached unapproved minutes from the
September 28 meeting. The committee has scheduled deadlines for each department to
submit a course and SLO for assessment, an assessment method, a plan for collecting
student work, the collection of student work, the assessment results and finally an
improvement plan. She mentioned that a student success survey was emailed to the campus
earlier this year and transfer resources/services was identified as one of the top-ranked
initiatives. In order to develop a Transfer SLO they are gathering sample critical thinking
rubrics and will collect student work from various critical thinking courses.
Dr. Connal concluded by sharing that the committee members are vested in this process and that this is a great committee to work with.

Dr. Lacy thanked Dr. Connal for her report.

VII. STATUS OF SHARED GOVERNANCE

Administrative Procedure 7336 – Certification of Freedom from Tuberculosis

Mr. Collins stated that this procedure has been revised to change the requirement for all employees who are skin test or X-ray negative to undergo examination at least once every four years instead of two years. This revision is still in compliance with the requirements stated in Education Code, Section 87408.6. The revised procedure also states that new employees will be responsible for any costs for these examinations; the District will continue to provide these examinations at no cost for continuing employees. The committee recommended no further revisions to the procedure.

Student Success Plan

Dr. Reece stated that the Faculty Senate began developing an Agenda for Student Success in Fall 2006. This agenda has expanded to include other college initiatives since its inception. At the February 4 Board Meeting there was much discussion regarding the data provided during an ARCC report presentation and several Board members expressed their concerns and requested regular updates on strategies to improve student success. The administration and Faculty Senate organized a taskforce to develop a Student Success Plan for the college.

A draft Student Success Plan has been completed and will be shared with the campus for review and feedback. The taskforce will meet on October 14 to revise the draft plan based on the comments received. The revised plan will be presented to the college at the General Faculty Meeting on October 29 and finalized after receiving additional feedback. The final plan will be presented to the Faculty Senate and Coordinating Committee in November and forwarded to the Board for approval in December.

Dr. Reece gave an overview of the draft plan and briefly discussed key points including student success models, measuring student success, enhancing the learning environment, institutional understanding, report structure and dissemination, management through shared governance, and primary goals and objectives. He requested that all comments and feedback be forwarded to him.

VIII. REPORTS FROM COORDINATING COMMITTEE MEMBERS – None

IX. PRESIDENT’S REPORT

Dr. Lacy welcomed Jody Lindsay, ASCC Senator, who has been appointed as the 2009-2010 Coordinating Committee student representative.

X. ADJOURNMENT

Meeting adjourned at 1:41PM.