Dear Campus Colleagues,

The Safety Committee has determined that it is time to have another campus evacuation drill so that we can refresh our emergency evacuation skills.

**Therefore, we will participate in the next “Great California Shake Out” on Thursday, October 15, 2009, at 10:15 a.m. The drill should last until approximately 11 a.m.**

We wanted to let you know well in advance so that you can plan for this interruption to your regular activities. I would recommend that you reacquaint yourself with our disaster plan posters and maps at the following two links:

- [Campus Emergency Procedures postsers](#)
- [Evacuation Assembly Area signs](#)

The first link gives instructions for different types of emergencies. At the bottom of the poster, a map designates the appropriate areas for assembly according to the building or area you are in at the time of the evacuation drill. The second link shows actual photos of the assembly areas by number and location. You may find it helpful to review these assembly areas with your colleagues and your students. You may also want to visit these locations before the drill.

Finally, here is a link to give you more information about “The Great California Shakeout”:

- [http://www.shakeout.org/](http://www.shakeout.org/)

All Building Marshals and Team Leaders should review their area of responsibility to prepare for this drill. If you need any additional information or instruction, please contact Chief Richard Bukowiecki at extension 2330.

Thank you in advance for your assistance in helping the campus prepare for an emergency evacuation. Further reminder notifications will be sent out as we approach the evacuation drill date.

Sincerely,

Bill Farmer, Acting President
Cerritos College