CERRITOS COLLEGE

TO: Members of the Program Review Advisory Committee

FROM: Miriam Tolson, Program Assistant II

DATE: January 20, 2010

SUBJECT: Minutes of IPR meeting – January 19, 2009

In attendance at the meeting:
Mark Fronke
Lorraine Gersitz
Nick Kremer
Cynthia Lavariere
Rachel Mason
Linda Rose
Shantal Voorwinden
Farid Wissa
David Young

Absent:
Lorraine Edson-Perone
Christina Fernandez (Excused)
Lola Rizkallah (Excused)

Guest(s):
Ana Torres-Bower
Ted Stolze
Call to order – The meeting was called to order at 3:08 P.M.

1. Review/Approve Minutes from December 1, 2009 –
Motion: It was moved by David Young and seconded by Farid Wissa to approve the minutes of 12-1-09.
Action: The committee unanimously approved the minutes of 12-1-09.

2. Philosophy Presentation – Mark Fronke welcomed the presenters, Ana Torres-Bower and Ted Stolze. Bryan Reece, Hum/SS Dean and colleague, Joseph Van de Mortel were invited but were unable to attend. Ana discussed the preparation of the review and recommended that the committee advise other programs under review to follow their pattern of meeting regularly weekly without deviating from it. The creativity and opportunity was believed to have come from this time spent in preparation. Ted Stolze emphasized this point during his presentation as well. The department did a lot of research from other sources of data which they spent time during the week working on. The committee members introduced themselves to the presenters. The presentation began with a PowerPoint presentation via Ana Torres Bower did a thorough presentation and included a handout of the Highlights of the department. The Highlights included the Program Review Logistics, Academic information, Professional Development, Student Academic Support, and Value. Each item was discussed in detail. Ana Torres-Bower indicated that the department is working on a basic skills grant and also
programs with iFalcon. Video clips of students and their achievement through the department was presented. Questions and answers and committee comments were taken. The committee was applauded for the work they did on the review. The department also noted that they have collected student testimonials as well. It was recommended by Rachel Mason that the department revisit their goals vs. activities. Mark Fronke recommended that the committee list specific names for individuals responsible for each item. **Action:** Mark Fronke will complete the PR approval/submittal form. **Motion:** Mark Fronke made a **motion** to approve the Philosophy Department Program Review, seconded by David Young. **Action:** The committee unanimously approved the Philosophy Department Program Review. The feedback form will be forwarded to the department by Miriam Tolson.

3. **Comments on Culinary Arts Draft** – The department will do a presentation during the next Program Review meeting on 2-2-10. Miriam Tolson will forward the Draft to the committee for their comments prior to the presentation.

4. **Discussion on Evaluating GE Courses** – David Young posed the question to the committee on this subject, and noted that the college is not currently doing a good job on this subject. The committee had a lengthy discussion on the topic. The committee recommended obtaining data on providing information on what successful students look like and what courses were taken to excel to their degree and or vocation i.e. Linda Rose indicated which courses did the students take and how the criteria
was met. Mark Fronke will talk to the Curriculum Committee regarding an agenda item on the topic. It was also recommended that Research and Planning become involved in the process.

5. **Items from the Floor** - The Physics/Astronomy report will be the next to follow. Committee comments should be in within the next few days. Their presentation will be on 2-16-10.

6. **Adjournment** - The meeting adjourned at 4:15 P.M.

Next Program Review Meeting
Tuesday, February 2, 2010
3:00-4:30 P.M.
SS 141