Web Standards Committee  
April 15, 2014  
LC-155

Present  
Dr. JoAnna Schilling  
Vyikki Morgan  
James MacDevitt  
Ty Bowman  
Tim Kyllingstad  
Samuel Chavez  
Patrick O’Donnell  
Sarah Ramirez  
Barbara Soden  
Monica Acuna-Minutes

Not Present – Dr. Lucinda Aborn, Ronda Gartrell, Abner Caguioa, Carl Bengston

Home Page Feedback  
Patrick mentioned to the group that the Icons on the home page do not match the icons that have been branded.  
Ty explained that Kelly Kwan will need to get involved so that issue can be resolved.  
Ty told the group that he has received requests to add to the homepage. This led to a discussion that him and JoAnna had regarding a secondary homepage geared toward the faculty and staff of the college. Ty passed around a mock-up of the page to the group.  
The mock-up example included: Daily Falcon streaming, Human Resources links, less clicks to web mail.  
James suggested a log-in to this site.  
Ty suggested that you could set it as a default page.  
JoAnna asked the committee if they were in agreement with Ty continuing the development of the employee site. The group approved.

Social Media Guidelines – Sarah and Vyikki  
A draft; Cerritos College Social Networking Guidelines, 2013-2014 were passed out. The Social Media Administration Agreement was also handed out. Vyikki told the group that Shirley Arceo has been absent in the creation of the documents
because of her event, Senior Preview Day.
Sarah suggested the name of the guidelines be changed to Social Media Guidelines.
James asked if the committee is approving it as well as initiating it.
JoAnna explained that it will go through The Shared Governance procedure.
James suggested that each social media item have a form of its own.
*James asked who the request form will end up with.
Ty responded that it may be sent to the Director of College Relations.
Patrick suggested that group email be created for people that are making the social media request.
The group discussed changing line 26 and 27 in the guidelines draft. Vyikki will make the change.
JoAnna asked Vyikki if she was comfortable with making the in track changes.
Vyikki agreed to keeping up the changes.

JoAnna asked the group if May 20 being finals week is still a good time to meet.
The committee agreed to the date.
JoAnna commented that the future Director of College Relations will be introduced to the committee that day.