

Cerritos College  
Public Affairs and Governmental Relations  
September 11, 2007, 1 p.m., LC62

Introductions: The following were in attendance:

Yvette Juarez  
Michelle Rodriguez  
John McGinnis  
M.L. Bettino  
Lucinda Aborn  
Patrick O'Donnell  
Mark Wallace

Ty Bowman  
Mark Wallace  
Vykki Morgan  
Barbara Soden  
Rich Cameron

Introductions went around the table. Yvette Juarez is representing CSEA until a member is chosen for this committee. The ASCC was not represented. The Faculty Senate has one additional representative to appoint.

The work of the committee

Subcommittees to include:  
Branding and Design  
Implementation  
Accessibility

ML asked that Branding and Design have a broader membership

Meeting schedule proposal

Mark proposed the committee meet four times a year, every second Tuesday of the month. John indicated that the deans meet every second Tuesday and that there may be a time conflict. An earlier start time may work for the committee. An additional meeting in October will be added to talk about the various online instructional platforms that students have to use.

New developments on the website

Ty spoke to the committee about the translator posted on the Cerritos College website from Google. Mark added that it presently translates into three languages and we are the first community college in the region to use it.

Ty gave out a hand out regarding content and tracking.

Ty spoke about a new Java editor being installed and that web authors like it. Barbara asked if Java has to be requested, Patrick said it is installed around campus but if it does not work contact the IT help desk.

M.L. expressed that the Java template is in the drop down menu. M.L. suggested it be advertised. Mark suggested using Campus Connection through Allison Abel. Ty told the group that the new layout may be time consuming but is willing to work with anyone who comes in. Michelle said she is ready and Ty invited her to come in.

Mark announced that two awards have been won from NCMPR for new student web pages and online newsletter.

Rich told Ty; Craig Breit submitted a design in the spring and was wondering what to do next, Ty told Rich he's waiting for Craig to contact him.

#### Progress on ADA compliance

Six months behind. Patrick mentioned that Lee is looking into the Hi Software; it does not seem scalable because it takes three or four licenses, and installation of the software in the Innovation Center is being considered. Mark asked Patrick if he or Lee has spoken to other institutions about the software for feed back, Patrick has not and does not assume Lee has either.

Mark commented that progress has been made.

#### Around the table

Mark and ML are speaking at the CAPED conference next month.

Vykki is concerned that moving her content to Talon Net is going to take a long time and mentioned Talon Net was down during the past weekend.

Barbara is concerned about rumors on campus; FrontPage being taken completely away and people are being shut down. Ty explained that he would not defeat the work of faculty by shutting online instruction but that he was systematically moving to make sure online instruction is accessible.

Michelle Rodriguez brought up an issue about online instruction. Students have to learn how to sign on to four or more platforms for online instruction and shouldn't there be one standardized form for online instruction. There was significant discussion about this.

Mark suggested adding an October meeting to the schedule to talk about this issue. The committee agreed.

#### Adjourn

It was agreed another meeting would be set for next month by Mark.