MEMBERS PRESENT:
Chair – Carl Bengston

MEMBERS ABSENT: None

MINUTES:
Carl Bengston thanked Liz Castelo, Debbie Thomas’ assistant for stepping in during Ms. Thomas’ absent in taking the March minutes.
A motion to approve the minutes for the March 5, 2009 meeting was made by Deanna Hart, seconded by Joan Cary – motion was passed unanimously.

CRITERIA – GROUP NOMINATIONS:
Carl Bengston thanked Debbie Thomas for taking the initiative to change the Employee of the Month criteria to fit the Group nominations. Ms. Thomas mentioned this is a starting point for the committee to work with. Members agreed to change the word Group to Team. It was also noted that committee members may be included in a Team award but they must recuse themselves from voting. Mr. Bengston will talk to the President, Mr. Farmer, to ask if a Team Award can be acknowledged during the Board of Trustees Meeting with a certificate. There was much discussion how to honor the Teams, whether they will be acknowledged during the Classified Awards Ceremony at the end of the year or during the month they were awarded. It was decided to honor during the month the Team was awarded. Ms. Thomas will look into pricing of mugs or pins for the winning Teams. Mr. Bengston reminded the committee that the Group Criteria document will be taken to the Staff Development Committee on April 16th for approval.

VOTE FOR EMPLOYEE OF THE MONTH:
Jeanne Harmon was voted as the March’s Employee of the Month.

Next meeting: Thursday, May 7, 2009 - 3:00-4:00pm. in LC-135.

Adjourned 3:29p.m.

Submitted by: Debbie Thomas