MINUTES
OUTSTANDING EMPLOYEE OF THE MONTH/YEAR COMMITTEE
Thursday – September 3, 2009
3:10 p.m.

MEMBERS PRESENT:
Chair – Carl Bengston, Alva Acosta, Vicky Curry, Joey Ear, Ronda Gartrell, Deanna Hart, Rusty Ottosen, Vangie Reichwein, Christina Rodriguez, Debbie Thomas, David Young

MEMBERS ABSENT: Joan Cary, John Gallant, David Ward, Student Representative

MINUTES:
A motion to approve the amended minutes for the August 11, 2009 meeting was made by Alva Acosta. Seconded by Deanna Hart– motion was passed unanimously.

REVIEW CRITERIA:
Committee members went over the Employee of the Month Committee (EOM) Criteria. Vicki Curry asked if members were allowed to make recommendations for EOM nominations. Carl Bengston answered that yes, members could make recommendations but could not vote on the affected month, nor could they be nominated themselves (although this is not specified in the criteria document). Mr. Bengston informed Members that the EOM Committee is no longer a subcommittee of Staff Development. They will only coordinate together when planning the end of the year award ceremonies. A revision on shared governance is due and will be officially approved this upcoming Monday.

Mr. Bengston went over new bullet added to the EOM Criteria document. It gives the Committee more flexibility in making suggestions. He also pointed out that the criteria now officially states a quorum as being 8 for the EOM Committee, one more than half of the eligible Committee Members.

NOMINATIONS & VOTE:

A. COMMITTEE SECRETARY: David Young nominated Alva Acosta for Back Up Committee Secretary. Alva Acosta accepted the nomination- nomination was approved unanimously.

TEAM AWARD CERTIFICATE:
Carl Bengston opened discussion on group/team awards. The Committee had not yet approved the idea of group/team awards and does not have all the details behind the suggestion sketched out. He shared that the Board really likes the idea but that he would prefer to wait until the new President of the College comes in to decide on how such an award would be presented.

Mr. Bengston will work with Debbie Thomas on making a campus wide announcement that the EOM Committee will soon be accepting group/team nominations. Alva Acosta asked what constitutes a ‘team?’ Mr. Bengston replied that a team could be any number of people someone wants to nominate. He believes that typically a nomination would be made based on a special project assigned to a particular group of people but that the EOM Committee has the flexibility to decide on nominations on an individual basis.
Mr. Bengston showed the Committee Debbie Thomas’ sample of the group/team certificate. He said he liked the sample but that the EOM Committee would make the final consensus on it once it is ready.

**COMMENTS:**
Carl Bengston informed EOM Committee that the Staff Development website is in the process of being updated and that the shared governance document, the schedule of events and agendas will be available there in the near future.

**VOTE FOR EMPLOYEE OF THE MONTH:**
Mary Lou Mota was voted as the August Employee of the Month.

**Next meeting:** Thursday, October 1, 2009 - 3:00-4:00p.m. in LC-135.

**Adjourned 4:30 p.m.**
Submitted by: Liz Castelo