AGENDA

Outstanding Employee of the Month
Committee Meeting
November 6, 2008
3:00pm-4:00pm
LC-135

1. Welcome & Introductions

2. Approval of Minutes:
   June 5, July 3, September 4, and October 2, 2008

3. Review Criteria:
   A - Item #B & E:
   
   Item #B - Staff Development Program Assistant II will accept and deliver
   nominations to committee members prior to voting. The ballot will include a number
   (#) next to the nominated names. After voting closes, all votes will be collected and
counted by the Chair and Secretary. The Staff Development Program Assistant II
will collect and shred remaining packets.

   Item #E - This award is for an individual Employee. Beginning May 2008, December
nominations will be accepted for a team or department.

   B - Employee of the Year Voting

4. Employee of the Month for October - Voting

5. Comments

6. Adjourn