JOB ORDER FORM
11110 Alondra Blvd., Norwalk, CA 90650
Phone: (562) 860-2451, Ext. 2366
Please return completed job order to Job Placement, Fax # (562) 467-5057
Website: www.cerritos.edu/career-services/job-placement

EMPLOYER__________ Norwalk Auto Auction
CONTACT PERSON______ Denise Gonzales
ADDRESS/CITY/ZIP:__________ 12405 E Rosecrans Ave, Norwalk Ca 90650
WEBSITE__________ NorwalkAutoAuction.com
PHONE #__________ 562-864-7464
EMAIL__________ Denise@NorwalkAutoAuction.com
FAX#__________ 562-864-0594
HOW TO APPLY/CONTACT__________ Indeed.com or in person
JOB TITLE__________ Part Time Driver
LOCATION OF JOB__________ Norwalk, Ca
QUALIFICATIONS__________ See attached flyer

DUTIES

TYPE ______ PART-TIME ______ FULL-TIME ______ JOB LISTING ______ INTERNSHIP LISTING
Ongoing Job Listing: Yes ______ No ______ Closing Date ______
NUMBER OF POSITIONS ______

HOURS/DAYS:__________
PAY/SALARY RATE: $10.00 /HOUR OR MONTHLY PAY $_____

NORWALK AUTO AUCTION__________ hereby affirms it is an equal opportunity employer, offering
Company Name
employment without regard to race, color, religion, gender, sexual orientation, national origin, or age and
provides Equal Opportunity to handicapped individuals, disabled veterans, and veterans of the Vietnam era.
By signing this Job Order Form__________ Norwalk Auto Auction__________ (Company Name) hereby affirms that it complies
with all applicable state and federal employment regulations as mandated by law.

Signature of person completing this statement ______
Print Name: ______ Date: ______

Please Note:__________
• Your job listing will be posted in employment binders on the Job Placement counter for student’s
  review. This is a free job listing for a period of four weeks unless extension is requested at the end of
  the four weeks.
• The Job Placement Office reserves the right to refuse/decline the posting of your job listing.
• STUDENTS: We make no representations or guarantees about positions posted by this office
  and are not responsible for safety, wages, working conditions, or any other aspect of off-campus
  employment. Students are urged to perform due diligence in researching employers when
  applying for or accepting an off-campus employment position.

THANK YOU FOR POSTING YOUR JOB OPENING WITH CERRITOS COLLEGE

File: Forms_CCJobOrder, Revised 8/08, 6/09, 3/10
Are you looking for a Dynamic Job Opportunity?

If you want to work for an organization that values its people we have a strong philosophy of TEAMWORK, POSITIVE ATTITUDE, GOAL ORIENTED AND LOYALTY, ALWAYS DO YOUR BEST AND NEVER GIVE UP ATTITUDE!

NORWALK AUTO AUCTION

Has Immediate job opportunities for:

Part Time Drivers

Hours are listed below and subject to change

Tuesdays & Thursdays - 8:30 am to 2:00 pm

We are a highly driven, competitive dealership and we are looking to hire you!!

Apply today or refer a qualified friend!

Address: 12405 Rosecrans Ave. Norwalk, CA 90650

Email your resume to lorraine@oremor.net

(562) 860-2451, EXT. 2366

PLEASE INFORM JOB PLACEMENT IF HIRED

DO NOT REMOVE
ASK FOR A COPY