JOB ORDER FORM
11110 Alondra Blvd., Norwalk, CA 90650 Phone: (562) 860-2451, Ext. 2366
Please return completed job order to Job Placement
Website: www.cerritos.edu/career-services/job-placement

EMPLOYER: Children's Learning Center CONTACT PERSON: Wendy Neiman
ADDRESS/CITY/ZIP: 6441 Lincoln Ave Buena Park, CA 90620
WEBSITE www.clbuenapark.com EMAIL buenaparkclc@gmail.com
PHONE # 714.821.8800 FAX # 714.821.8801

HOW TO APPLY/CONTACT: Please call Wendy at number above

JOB TITLE: Preschool Teacher LOCATION OF JOB: Same as above
QUALIFICATIONS: Completed 16 ECE units and enrolled in more

DUTIES: Reading, puzzles, arts and crafts, music, motor lab, and recess.
Working with 3-5 year olds in your own classroom. Willing to change diapers.

TYPE: □ PART-TIME □ FULL-TIME □ JOB LISTING □ INTERNSHIP LISTING
Ongoing Job Listing: Yes □ No □ Closing Date 12-31-15
HOURS/DAYS: 2:30 - 5:30 pm 5 days
NUMBER OF POSITIONS: 1
PAY/SALARY RATE: $ 9 + /HOUR OR MONTHLY PAY $

Children's Learning Center hereby affirms it is an equal opportunity employer, offering employment without regard to race, color, religion, gender, sexual orientation, national origin, or age and provides Equal Opportunity to handicapped individuals, disabled veterans, and veterans of the Vietnam era. By signing this Job Order Form, Children's Learning Center (Company Name) hereby affirms that it complies with all applicable state and federal employment regulations as mandated by law.

Signature of person completing this statement: Wendy Neiman
Print Name: Wendy Neiman Date: 8-28-15

Please Note:
• Your job listing will be posted in employment binders on the Job Placement counter for student’s review. This is a free job listing for a period of four weeks unless extension is requested at the end of the four weeks.
• The Job Placement Office reserves the right to refuse/decline the posting of your job listing.
• STUDENTS: We make no representations or guarantees about positions posted by this office and are not responsible for safety, wages, working conditions, or any other aspect of off-campus employment. Students are urged to perform due diligence in researching employers when applying for or accepting an off-campus employment position.

THANK YOU FOR POSTING YOUR JOB OPENING WITH CERRITOS COLLEGE