AP 4227 REPEATABLE COURSES

References:
Title 5, Sections 55040, 55041, 55253 and 56029

Under special circumstances, students may repeat courses in which a “C” or better grade was earned.

Students may repeat a course without petition when repetition is necessary to enable that student to meet a legally mandated training requirement as a condition of volunteer or continued paid employment. Students may repeat such courses any number of times, even if they received a grade of “C” or better; however, the grade received by the student each time will be included in calculations of the student’s grade point average.

The District shall identify and designate repeatable courses in the catalog. The District shall also determine and certify that each repeatable course is one in which either the course content differs each time the course is offered or the course is an activity course subject to certain criteria. Foreign language courses, English as a Second Language (ESL) courses, and non-degree applicable basic skills courses are not considered “activity courses” based on the above criteria.

Examples of activity courses that qualify as repeatable courses include certain physical education courses and visual or performing arts courses in music, fine arts, theater, and dance. Absent substandard academic work, courses may not be repeated more than three times (i.e., such course may not be taken more than 4 total times) including summers and intersessions.

Students with disabilities may repeat a special course for students with disabilities any number of times when an individualized determination verifies that such repetition is required as a disability-related accommodation for the student for one of these reasons specified in Title 5, Section 56029:
   a) When continuing success of the student in other general and/or special classes is dependent on additional repetitions of a specific special class;
   b) When additional repetitions of a specific special class are essential to completing a student’s preparation for enrollment into other regular or special classes; or
   c) When the student has a student educational contract which involves a goal other than completion of the special class in question and repetition of the course will further achievement of that goal.

Students may repeat an occupational work experience course if the college only offers one course in occupational work experience in a given field and that course is not offered
as a variable unit open-entry/open-exit course. Where only one occupational work experience course is offered, subject to the above conditions, students may be permitted to repeat the course any number of times as long as they do not exceed the limits on the number of units of cooperative work experience set forth in Title 5, Section 55253(a).

The District shall maintain the mechanism(s) necessary for proper monitoring of course repetition.

Office of Primary Responsibility: Vice President, Academic Affairs

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(Replaces former Cerritos College Policy 3008)