Summary

The Teacher must be professionally prepared through training and experience to successfully guide and teach young children. She/he must have completed 24 units in Early Childhood Education and hold a Teacher Permit (or higher) issued by the Commission on Teacher Credentialing. The Teacher must be familiar with the policies and philosophy set forth by the school.

Duties

- Assists in planning and implementing curriculum based on the needs of the group and the individual child as to her/his health, safety, interests, special talents, and individual style and pace of learning.
- Creates and uses a nurturing and enriching curriculum per the goals and philosophy of Un Mundo de Amigos Preschool for both inside and outside learning.
- Treats children with respect and dignity.
- Redirects children’s “unacceptable behavior” without humiliation or threats.
- Evaluates and records the progress of each child.
- Maintains a classroom environment that is enriched, child friendly, well arranged and orderly while adhering to State licensing codes.
- Assists in compiling information and completing ECERS and CLASS assessments.
- Assists in compiling information and completing ASQ and DRDP assessments.
- Works cooperatively with all staff including Lead Teachers, Teachers, support staff and the Director to plan and implement daily and long-range goals for both the group and the individual children.
- Acts as resource person and liaison to parents.
- Models positive behavior, attitude and language for children and staff.
- Performs individual responsibilities specific to program including but not limited to changing diapers and clothing as needed, toilet learning, etc.
- Attends all staff meetings and workshops as required.
- Leads special activities such as but not limited to holiday celebrations, art festivals, etc.
- Assists in conducting parent teacher conferences.
- Performs set-up and clean-up of classroom activities, outside activities, snack/lunch, etc. as needed.
- Performs other related duties as required.
Environment

The environment for this position varies based on work and includes but is not limited to a classroom and/or playground. Involves exposure to noises, temperature variations, drafts, and odors.

Physical Activity

This position requires sitting, standing, walking, lifting, carrying, reading, listening and speaking.

Mental Demands

The incumbent in this position must be able to accommodate to any/all of the following: distractions, interruption; changes in priorities/work schedules, and exposure to inappropriate behavior and language of others.

Position Requirements

- Holds a Teacher Permit (or higher) issued from the Commission on Teacher Credentialing plus one year experience.
- 24 units in Early Childhood Education or a related field
- Strong knowledge of child development theory and experience with current developmentally appropriate early childhood practices.
- Experience in planning and implementing inside and outside developmentally appropriate curriculum for young children.
- Familiar with DRDP, ASQ, ECERS, and CLASS assessments.
- Good organizational skills.
- Ability to work effectively as part of a team and share in the decision-making process.
- Must be able to comfortably conduct parent meetings.
- Must be able to comfortably assess children and record observations for portfolios.

Desired Qualifications

- Bilingual-English/Spanish