To be eligible for financial aid, you must make satisfactory academic progress toward your educational goal. The Financial Aid Office monitors progress using both Qualitative and Quantitative standards at the end of each semester. It is your responsibility to make sure that you meet these standards. Below is an explanation of each one.

**Grade Point Average (GPA) Requirement (Qualitative)**

You are required to maintain at least a 2.0 cumulative Grade Point Average (GPA). The GPA standard is used at all times in the determination of eligibility for financial aid, even when you do not receive financial aid.

**Unit Completion Requirement - Pace of Progress (Quantitative)**

You are required to complete 70% of the units which you have attempted. The cumulative units completed will be divided by the cumulative units attempted to calculate the pace of progress. All units are considered in this calculation. Units for which a grade of W, I, NP, NC, and/or F was received are considered as units attempted, but not completed.

Below are some examples:

*Student A*: Attended Fall and Spring semesters for one year. Attempted 24 units, completed 20 units.
  Pace of progress is calculated as 20 / 24 = 83%, student met the 70% requirement.

*Student B*: Attended Fall and Spring for one year. Attempted 24 units, completed 15 units.
  Pace of progress is calculated as 15 / 24 = 62%, student did not meet the 70% requirement.

*Student C*: Attended Fall and Spring semesters for two years. Attempted 48 units, completed 36 units.
  Pace of progress is calculated as 36 / 48 = 75%, student met the 70% requirement.

*Student D*: Attended Fall and Spring semesters for two years. Attempted 48 units, completed 33 units.
  Pace of progress is calculated as 33 / 48 = 68%, student did not meet the 70% requirement.

**Warning**

You will be placed on warning status after a semester if you have not met the unit completion requirement and/or the 2.0 grade point average requirement. If you are placed on financial aid warning status, you may remain eligible for financial aid. You will receive notification of your status and how to avoid termination.

You will also be placed on warning status and regain your eligibility if you were previously on termination status and are now meeting the GPA and Unit Completion Requirement. If you meet SAP requirements after previously being on warning, you will be placed on good standing the following semester.

**Termination**

You will be placed on termination status after a semester on warning status, if you still have not met the unit completion requirement and/or the 2.0 grade point average requirement. If you are placed on termination status, you will no longer be eligible to receive financial aid, with the exception of the Board of Governors Fee Waiver if eligible.

**Maximum Time Frame Requirement (Quantitative)**

You must complete your educational program within a maximum time frame of 150% of the published program’s required units at Cerritos College. For example, Associate in Arts degree and transfer programs generally require 60 units. Therefore, 150% of those programs would be 90 units (60 units x 1.5).
You will be required to meet with a counselor and create an educational plan based on your educational program once you attempt the following number of units:

- 60 Units (excluding remedial and ESL units) for associate in arts degree or transfer program
- 30 Units (excluding remedial and ESL units) for a certificate program

You must submit your educational plan to the Financial Aid Office for review. The Financial Aid Office will notify you regarding your eligibility for financial aid. If at any point in time it is determined that you cannot complete your educational program within the 150% time frame, you may be immediately disqualified from financial aid (with the exception of the Board of Governors Fee Waiver). It is your responsibility to read and understand the Financial Aid Satisfactory Academic Progress (SAP) Standards.

**Withdrawals, Incompletes, Repeated Courses, and Transfer Credit**

Incompletes, no pass courses, courses noted as excluded, repeated courses, and withdrawals are counted as attempted units in calculating the pace of progress. Courses noted as excluded on the transcripts are not counted for purposes of the cumulative GPA. Grades removed through academic renewal are still counted for pace of progress and GPA requirements. Transfer credits are counted as attempted units and completed units towards the 150% maximum time frame.

**SAP Appeals**

If you are terminated due to GPA, Unit Completion, and/or Maximum Time Frame and wish to appeal your status, you can complete an appeal form to explain in detail your situation and reason(s) for not meeting the SAP Standards. Please elaborate on what steps you have taken to ensure your academic success. Include any supporting documentation with your appeal. Submit your appeal to the Financial Aid Office by the appropriate deadline for the semester. You will receive notification of the Financial Aid Advisory Committee decision by mail. The Financial Aid Advisory Committee may request further documentation including an Academic Plan or a Work-in-Progress report of your current grades. If your appeal is approved, you will be placed on probation status for the period approved by the committee and you may have to meet specific conditions to be reinstated. If you are placed on a Probationary Academic Student (PAS) Agreement and do not meet the terms of that agreement, you will not be allowed to appeal your termination status.