**APPLICATION DEADLINE**

This position is open until filled, but the priority date for receipt of application materials to be considered in the initial selection committee review is **4:30 PM on JANUARY 30, 2012**. The position may close for consideration of application materials on the above priority date or any time thereafter, and interested persons are encouraged to submit their application and supporting materials so that they are received not later than **4:30 PM on JANUARY 30, 2012**. It is the applicant’s responsibility to ensure that all application materials are received. Applicants who need special services or facilities due to disability in order to apply or interview for this position must notify Human Resources at least 72 hours prior to the priority closing date or the date(s) of interview.

**SELECTION PROCEDURE**

Following the closing date, application materials will be evaluated by a selection committee. Candidates selected for further consideration will be limited to those applicants in the competitive group who best meet the qualifications for the position. Interviews will then be conducted by the selection committee, and finalists will be recommended for further consideration by the President-Superintendent for final selection and recommendation for employment. The selection process may also include practical exercises (i.e., teaching demonstration and/or other written, technical, manipulative, or simulation exercises) to evaluate candidates’ qualifications.

For application/additional information:

**Telephone:** (562) 860-2451 x2284

**Web Site:** http://www.cerritos.edu

**Human Resources Hours:**

8:00 AM - 4:30 PM (Monday through Friday)

CERRITOS COLLEGE
11110 ALONDRA BLVD
NORWALK, CA 90650-6298

**FULL-TIME FACULTY OPPORTUNITY**

(TENURE TRACK POSITION)

**GEOGRAPHY**

Cerritos College employs only individuals lawfully authorized to work in the United States. Cerritos College does not provide sponsorship for changes in immigration status for the purpose of employment in the United States. Offers of employment are contingent upon presentation of documents verifying the appointee’s identity and eligibility to work and completion of the required I-9 Form in accordance with the provisions of the Immigration Reform and Control Act of 1986 (Public Law 99-603).

Equal Opportunity Employer

Effective:
2012 – 2013 Academic Year

12/12/11
**PROFILE**

The Earth Science Department is in the Science, Engineering and Math Division. The department offers an array of opportunities and challenges for faculty including teaching, campus service, professional growth and personal fulfillment. This year, the department moved into a new $17 million dollar facility which houses our laboratories, stock room and offices. The successful candidate will join a spirited, collaborative team composed of 1 full-time Geographer, 1 full-time Geologist and 1 full-time Earth Scientist as well as 3 to 6 part-time faculty.

The Earth Science faculty offer curriculum in Earth Science, Energy, Environmental Science, Oceanography, Meteorology, Geography and Geology. Additionally, faculty participate in activities that support and enhance student learning and growth including internships for future professors and scientists, Scholars Honors, individualized student mentoring and student club advisement. The Department serves: 1) Geography, Geology and Environmental Science majors, 2) General Education transfer students, and 3) students who seek to complete an AA degree or Certificate by offering a wide variety of rigorous introductory courses which satisfy the physical science breadth requirements as well as social science breadth requirements through World Geography and Cultural Geography curriculum.

The successful candidate will be eligible to teach sections of: Geography 101 (Physical Geography), Geography 101L (Physical Geography Laboratory), Geography 102 (Natural and Cultural Geography), Geography 103 (Environmental Geography), and Geography 105 (World Regional Geography).

Additionally, the successful candidate will participate in the diverse activities of the Earth Science Department such as collaborations with local high schools and universities, the creation of new curriculum, on campus student activities, ongoing transfer guidance for students, and development of innovative solutions that continue to enhance the Earth Science Department.

**DUTIES & RESPONSIBILITIES**

A description of faculty duties and responsibilities may be found in Board Policy and Administrative Procedure 4005. (www.cerritos.edu/board)

**QUALIFICATIONS**

**Required:**
- Master's in geography OR Bachelor's in geography **AND** Master's in geology, history, meteorology, or oceanography **OR** the equivalent **OR** see interdisciplinary studies.
- Understanding, sensitivity, and commitment to meeting the needs of the diverse academic, socioeconomic, cultural, disability, and ethnic background of the student/community population.

**Preferred:**
- Bachelor's and Master's in Geography
- Teaching experience at the community college level that includes World Geography and Cultural Geography
- A commitment to excellent teaching and advising which represents the mission of Cerritos College.
- Capacity to use technology effectively in a learning environment

**SALARY/FRINGE BENEFITS**

Salary is commensurate with education and experience. Salary rate is: $53,072.00 - $81,494.00/annual. Salary Schedule is available upon request. Health and welfare benefits include District contribution for medical/dental/vision benefits and employee life insurance ($50,000). (Cash in lieu option available on medical insurance.) Participation in the State Teachers’ Retirement System.

**APPLICATION PROCEDURE**

Interested applicants must submit:
- Letter of application indicating how you meet each of the required qualifications for this position to include, but not be limited to, information on the following:
  - Contributions to the profession
  - Related experience/accomplishments
  - Professional/personal development (Workshops, Diversity Sensitivity training, etc.)
- Completed District application form.
- Résumé of educational background and experience.
- Copies of all transcript(s) (need not be official) verifying all educational degree(s) and/or coursework required for the position. A foreign transcript must be evaluated by a NACES-certified agency. The web site address is www.naces.org.
- The names, phone numbers and e-mail address of three work references to include at least one supervisor.
- Letter(s) of recommendation addressing recent pertinent experience.

**CONDITIONS OF EMPLOYMENT**

- Contract will be for 10 school months for the academic year beginning Fall Semester 2012.
- Participation in a pre-service orientation and/or probationary in-service training is required.
- Individuals who are offered employment shall be required to obtain fingerprints for a criminal history clearance through the State Department of Justice and remit the required fee for processing the fingerprints, produce an original social security card, and submit negative TB test results (must be within the past four years) before they are hired.

**HUMAN RESOURCES**

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