NEW FACULTY REQUEST FORM

All data will be provided to complete this request from. Please limit your responses to no more than 1-2 paragraphs for each question

Year Requesting:  
Position Title:  
Division: - Department:

<table>
<thead>
<tr>
<th>Division Rank</th>
<th>of New Position</th>
<th>Y/N</th>
<th>Replacement</th>
<th>Y/N</th>
<th>Year Vacated</th>
</tr>
</thead>
</table>

1. Supporting Rationale: What are your most compelling reasons for this request? To support your rational please include any/all that apply:
   a) recommendations and documentation from recent program review or unit plans
   b) special requirements such as licensing body or state or federally mandated, which requires specific faculty to student ratios
   c) health and safety regulations or professional qualification standards that must be maintained in order for the program to continue
   d) other information this committee should consider

2. Analyze the data that has been provided to you and describe any meaningful trends that supports your request for a faculty position, including how this position contributes to Cerritos College’s institutional and student success goals. Examples may include:
   a) Student Impact Data (Enrollment, Success, Retention, GPA, student to counselor/specialist ratio)
   b) Departmental Impact Data (FTES, WSCH, FTIE, Efficiency, % courses taught by full-time, ratio of full-time to adjunct)
   c) Labor market data or current demographic data

3. What are the ramifications of adjunct faculty providing services or instruction in lieu of full time faculty? What classes and/or services will have to be reduced or eliminated? Please justify your request based on the data and your department’s hiring history.

For Evaluation Committee Scoring Use Only- Not to Be Completed by Requestor

TOTAL SCORE

There are 50 overall points possible for this sheet. The evaluator will provide an overall score based on scoring a maximum of 15 points for each question as well as considering an additional 5 maximum points for other rationale including division ranking, licensure requirements, and/or replacement positions.

Revised 9-6-13