Dr. Connal called the meeting to order at 2:08 p.m.

1. Review and Approval of Minutes

   M/S/P Ms. Sestini moved approval and Dr. Reece seconded the motion to approve the Minutes of December 04, 2008. The Minutes were approved as amended.

   From #8, Discussion of Effective Practices—Section D, item D.3 was amended to read, “Mr. Swanson commented that when students use the writing center they do get instruction, but when those same students work with a faculty member, research show that they do better because of the connection with the faculty.”

   Item D.10 was amended to read, “The College does not have a sufficient number of trained tutors that are helpful in math.”

2. Conference Reports and Article Share

   Ms. Sestini distributed an information packet on the “Improving Student Success and Retention” workshop being presented through Gateways Title V here on campus.

3. Recap and feedback regarding Campus Assessment Activity

   Dr. Connal announced that that All Day Self Assessment Activity that was held on January 11, 2008 was a great success. The committee is still collecting input from the participants, and by the next meeting we should have a written report of the feedback. The committee will then be able to determine a reasonable course of action for Cerritos College.
Dr. Reese also commented on the success of the event, which provided an opportunity for meaningful discussion of developmental education issues.

Dr. Follet shared that she participated in a group that was not about developmental education courses but about developmental students, which is an issue that crosses all disciplines.

Mr. Soto added that the opportunity to have the dialogue was important, and hearing the different perspectives from the other faculty across campus was valuable.

Mr. Swanson said that based on the turnout for this event, it may not be difficult to get faculty on campus on Fridays for meaningful faculty development activities.

Dr. Romero added that the part-time faculty who participated had a lot to add to the dialogue, and they had a desire to participate in campus activities.

Ms. Sestini asked if there is a minimum number of effective practices that we need to work on after we develop the Cerritos plan. Dr. Connal explained that we need to try to do one for each strand, but that is not absolute.

Mr. Swanson asked if the mid-term state budget cuts will impact the developmental education programs. Dr. Connal responded that at this time that is unclear, but by the time we are ready to attach dollar values to the Cerritos plan, we should have an idea how the state budget crisis will be impacting Cerritos.

4. Baseline Data Needs

Dr. Connal noted that Research and Development will be employing a graduate student. The student will be gathering the baseline data we need to file the report this spring.

Ms. Codd asked if the data could be broken down by ethnicity.

Mr. Soto suggested that we look at the data collected by existing programs to examine success.

Several other programs were recommended as potential sources of data that would help the committee identify successful programs that currently exist on campus. The programs included: Puente, First Year Experience, Title V, Project AIM, EOPS, the Athletic Program, and VTEA. If any of these programs have components that specifically address the needs of developmental
students, these organizations may have data that would help us form a better understanding of the developmental students and their success rates.

The committee members developed a list of other variables they would like to see measured, including, success of developmental students in career and technical fields/classes, student success rates in classes taught by part-time instructors, student success rates in classes taught by full-time instructors, a comparison of student success rates in subsequent classes after taking the previous course with a part-time instructor to the student success rates in subsequent classes after taking the previous course with a full-time instructor, success rates of students who have completed an Ed. Plan which students who have not, success rates of students who register early compared to students who register late, success rates of students who have enrolled in any of the CG courses.

5. VP Response on Committee’s Motion about 2005-06 BSI Funds

Dr. Connal conveyed Dr. Farmer’s approval of the motion regarding funds from the December 04, 2007 meeting. Dr. Connal recommended that if we want to plan to use the funds prior to developing the Cerritos plan, we need to develop a process to determine the distribution of the funds. Dr. Reese and Dr. Follet both recommended waiting until we had a plan before spending the funds.

Mr. Soto asked if we have heard any reports from the mini grant groups and how the mini grant activities fit with what we are currently doing through the committee. The committee agreed to invite the mini grant participants to the February 5, 2008 meeting to share the progress of their grant activities.

The committee generally agreed that there is no rush to spend the available funds, and it would be better to wait for the plan so funding guidelines can be determined based on the priorities established in the plan itself.

M/F/S. As long as projects do not exceed initial request for funds, and as long as the mini grant teams meet the goals and objectives of the initial proposal, the funds could be moved around within the project budget. The motion passed unanimously.
Virginia Romero encouraged the committee to be mindful of future changes that will occur soon in English and Math as these will impact our programs and the needs of those programs.

6. Campus Forum for feedback on proposed Developmental Education Plan

Dr. Reese passed out a draft of the Cerritos College Learning Plan prepared by the Cerritos College Faculty Senate. The plan follows up on the State of Education address that was presented in the fall. The address called attention to four areas, 1) student learning, 2) teaching excellence, 3) academic support, and 4) programs. In the spring, Dr. Reese and the faculty senate will host a similar meeting during which some of the initial plans developed to address the four area needs will be presented, including the Student Learning Plan, and the Developmental Education Plan which will be developed and presented by this committee. Dr. Reese hopes the semester presentations will become part of a regular cycle of dialogue on campus.

The Student Learning Plan presented six objectives: 1) Identify Model Student Practices that Lead to Student Success, 2) Raise Student Awareness of Successful Learning Practices, 3) Develop/Support Resources which Teach Students to Be Successful, 4) Celebrate Students that Are Successful, 5) Assess Student Success and Student Learning Outcomes, and 6) Manage Implementation of the Plan/Program.

Committee members were especially excited about the potential to celebrate student success and recommended several areas in which students might be recognized for their accomplishments: successful completion of the complete Math and English developmental and transfer level sequence (for example, English 15, 20, 52, 100, and 103) and transfer center students. Mr. Swanson shared information about the English Department Scholarships and offered this as an example of another form of recognition. Committee members also recommend additional public recognition of student accomplishments both through internal publications and methods as well as in the local media.

7. Chancellor’s Office Strategic Plan Update on Student Success and Readiness Goals.

Dr. Connal passed out information from the Board of Governors of the California Community Colleges regarding the Strategic Plan Update: Goal Area B, Student Success and Readiness.
8. **Next Meeting**

The committee will meet again at 2 PM in LC-62 (FRRC), on Tuesday, February 5, 2008.

Dr. Connal adjourned the meeting at 3:45 p.m.

fqb