College Committee on Developmental Education  
Minutes  
Oct. 21, 2008

Members Present:  
Geri Codd  
Suzanne Crawford  
Mary Hunt  
Ilva Mariani  
Bryan Reece  
Sally Sestini  
Carla Yorke (Sitting in for Martha Robles)

Jan Connal called the meeting to order at 2:08.

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| Approval of Minutes | Sally Sestini moved to approve the minutes  
Bryan Reece seconded the motion | The minutes were approved as amended. |
| Conference Reports | Sue and Jan announced the FIG Inquiry Network mini conference at Chabot College on Wed, Nov 5th  
Those who went to the student success conference should be prepared to present their reports regarding the Student Success Conference at the next meeting. | None |
| FIG Inquiry Questions and Suggestions for Facilitators | The Habits of Mind FIG topics were presented to the committee. Some of the initial topic suggestions from the committee were with the Habits of Mind topics and FIG questions were developed for each of the F.A.L.C.O.N. topics. The FIG groups will be open to faculty campus wide, including part-time faculty. The faculty involved in the FIGs will be building on and vetting the assignments and activities initially presented on the Habits of Mind website.  
There was consensus among committee members that this theme for the FIG groups was a good idea. It was also recommended that the FIGs and FIG | None |
work be connected with the effective practices identified in the Poppy Copy.

Questions were raised about the specific FIG questions for each strand. How specific should the questions presented to the FIG be? There was consensus that for this initial round of FIGs the groups would be presented with specific questions and goals since the work needs to be completed in a short period of time, and for many participants, this will be their first experience with FIGs.

The FIGs would also be charged with developing specific examples (stories, videos, etc.) of the assignments and activities in action in a variety of class settings. The media would then be added to the Habits of Mind website.

Jan Connal volunteered to revise the FIG questions to create questions that can be researched effectively over the course of the spring semester.

There will be training provided to the FIG facilitators this semester to help them prepare for their work in the spring.

The initial call to action sent out to faculty will include the FIG questions, the expected time commitment, and the product goal at the end of the FIG process. Potential participants will be informed that the work they develop will be included on the Habits of Mind website.

**Innovation Grant Awards**

The proposal ranking, based on the proposal readers’ evaluations, was presented to the committee.

The committee was reminded of the previous motion to work with the readers’ recommendations; however, we would not be obligated to spend all the funds.

The grants ranked 1-4, totaled $59,480. This included the following grants: “Language Development through Reading: ESL Book Club,” “Adjunct Faculty Project for Basic Skills Math Classes,” Math Tutorial Pilot Program for Student Athletes,” “Building Reading Mastery Through Applied Learning Strategies.”

Bryan Reece moved to fund grants 1-4. Ilva Mariani seconded the motion. The motion was passed.
The question was raised as to whether the committee wanted to go slightly above the amount budgeted for the Innovation Grants and fund one more proposal.

There was discussion as to whether it was appropriate to overspend the budget at this time. There was also discussion about the fairness of the process if we did make this choice. Would it be fair to people who did not have the time to submit at this time. Questions were also raised about whether a grant with a lower score is really worthy of being funded.

The committee came to the consensus that at this time we would not go over the $60,000 budgeted for this grant cycle. Bryan Reece withdrew his motion.

Bryan moved to fund the Burro Genius Book Club grant, which was ranked #5. Sally Sestini seconded the motion. The motion was withdrawn.

**Draft 2 of Dev Ed Conference Attendee Form**

The revision of the conference report form was presented to the committee for review. The committee suggested minor modifications: including a requirement to present a conference attendance report to their department.

The report would be submitted to Francie Quaas-Berryman two weeks after the person funded attended the conference.

Eventually, when the faculty networking site is up and running, the conference reports will be posted on this site.

**Updated Dev Ed Committee Planned Activities, 2008-2009**

Jan Connal presented the updated slate of planned activities.

**Review of Data on Students in Dev Ed Courses**

Jan Connal presented several data collection reports.

Based on the data presented, the recommendation was made to looked more closely at what is going on with males in the developmental course sequence, particularly African-American and Latino males, as we continue with our work.
Jan Connal asked for volunteers to work on the Developmental Ed (Program Level) Student Learning Outcomes. Jan Connal, Francie Quaas-Berryman, Mary Hunt, Sue Parsons, and Virginia Romero volunteered to work on this project.

The next meeting will be Nov 4th at 2:00pm in the Faculty Resource Room (LC 62) in the Library.

Jan Connal adjourned the meeting at 3:38pm.