The Mission of the Cerritos College Committee on Developmental Education is to insure that the college maintains well-coordinated, highly-integrated, inclusive and effective support for all Cerritos College Learners.

**Members Present:**

| No | Brock, Marilyn (Interim VP Academic Affairs) | Yes | Chomiak, Renee De Long (ACCME) |
| Yes | Coulter, Lucia (ESL) | Yes | Fabish, David (English) |
| Yes | Hunt, Mary (DSPS) | No | Helberg, Bonnie (Reading) |
| Yes | Jarrett, George (At Large) | Yes | Juarez, Yvette (Classified) |
| No | Lewellen, Michelle (CTE) | Yes | Mariani, Ilva (Math) |
| No | Marks, Sandy (CTE) | Yes | Moore, Debra (Faculty Senate President) |
| Yes | Nguyen, Kay (Research and Planning) | Yes | O’Neil, Scott (Math) |
| Yes | Paige, Matt (Reading) | Yes | Parsons, Sue (at large) |
| Yes | Quaas-Berryman, Francie (DE&SCC) | No | Reece, Bryan (DASIE) |
| No | Robles, Martha (Adult Ed) | No | Rodriguez, Michelle (Classified) |
| Yes | Soto, Armando (Counseling) | Yes | VACANT (English) |
| | VACANT (ASCC) | Yes | VACANT (ACCME) |

**Guests:** Tim Nguyen, Carolyn Chambers, Carla Yorke, Maggie Cordero, Marvelina Breceno

**Developmental Education Committee Responsibility:**

- Recommend policies and practices to support developmental learning including the skills, services, and activities.
- Recommend services and activities for the student learning support centers.
- Monitor trends and practices on Developmental Education issues and communicate them to the college.

**Developmental Education Action Plan Goals:**

1. Establish and implement an assessment and evaluation plan for continuous quality improvement in Developmental Education programs and services.
2. Nurture a campus-wide culture of inquiry, evidence, and innovation among all faculty by establishing and supporting a “Faculty Success Center.”
3. Establish and expand academic preparation and programs to move students efficiently through the developmental education course sequences.
4. Establish well-coordinated, inclusive, and effective “Success Center(s) with highly-integrated curriculum to support learners in both preparing for and succeeding in college-level courses and programs.
5. Develop and Expand campus programs that prepare students for required assessments, orient students to the college culture, and counsel students to begin required developmental classes as early as possible in their academic career.
Meeting called to order by Francie Quaas-Berryman at 2:06pm

I. Approval of Minutes
Scott O'Neil motioned to approve the meeting minutes from Sept 6, 2011. David Fabish seconded the motion. The committee approved the minutes as corrected.

There were 3 abstentions: Renee De Long Chomiak, Lucia Coulter, and Yvette Juarez

II. Developmental Education Updates
Goal #1: *Establish and implement an assessment and evaluation plan for continuous quality improvement in Developmental Education programs and services.*

Surveys and Evaluations in the Success Center
- All of the workshops offered in the Success Center are being evaluated by student participants.
- As DLAs come on-line, there will be evaluations built into the activity.
- Faculty will be given the opportunity to evaluate services.
- At regular intervals throughout the day, students will be randomly selected to evaluate Success Center services.
- The goal is to continually assess the Success Center services to move toward constant improvement.

Dev Ed SLOs
- The sub-committee is currently piloting two assessment tools, one designed to assess active reading and another to assess active listening.
- The sub-committee has also identified questions on the Student Engagement Survey that might address three of the competencies.

Goal #2: *Nurture a campus-wide culture of inquiry, evidence, and innovation among all faculty by establishing and supporting a “Faculty Success Center.”*

Teaching and Learning:
- The Teaching and Learning Modules have been approved by Marilyn Brock for credit toward column advancement. They have been pre-approved for 1.5 units, and Francie is meeting with Dr. Brock today to make a case for 3.0 units.

Cerritos College Mindset Conference:
- November 4th 8:30am- 4:30pm, Carol Dweck will be the keynote speaker. There will be several breakout sessions in the afternoon as well.
- If you are interested in doing a presentation, contact Lynn Serwin

iFalcon FIGs:
- Letters L, C, & O will be Developing rubrics.
- The FIGs got started on their work this week.
- This will be a yearlong commitment, one semester to create the rubric, one semester to evaluate student work using the new rubric.

Center for Teaching Excellence (CTX)
- Lynn Serwin and Francie Quaas-Berryman are currently developing a CTX website that should be up by the end of October.
- The CTX will include the technology training that was part of the Innovation Center curriculum, and the CTX will coordinate other professional development activities, including the Teaching and Learning Modules, the iFalcon FIGs, Unit Planning training, and more.
Goal #3: Establish and expand academic preparation and programs to move students efficiently through the developmental education course sequences.

Math 20/5 Learning Community
- Ilva Mariani presented success and retention data from the Fall 2010 cohort as well as follow up data demonstrating how this cohort of students did in their Math 40 class in the spring semester.
- A question was asked about whether the online and semi-independent courses were included in the data. Ilva will follow up on this.

Goal #4: Establish well-coordinated, inclusive, and effective “Success Center(s) with highly-integrated curriculum to support learners in both preparing for and succeeding in college-level courses and programs.

No report

Goal #5: Develop and Expand campus programs that prepare students for required assessments, orient students to the college culture, and counsel students to begin required developmental classes as early as possible in their academic career

Mandatory AOC:
- Renee updated the committee on this activity by providing a chart outlining which students will be required to go through AOC.
- The committee recommended more evening and Saturday assessment times.
- There were concerns voiced about students who want to take CTE classes that do not require math or English as part of the program. And there was a recommendation to move “Earn a vocational certificate without transfer” to the “Excluded” column.
- There was also a concern raised about the waiver form more easily accessible and visible to students.

Road to Enrollment:
- Marvelina Barcelo provided an introduction to the developing “Road to Enrollment” website.
- A question was asked if it would be possible to connect a calendar to the site so students would automatically go to the current date to start the “road”
- Right now the page is linked to iFalcon, but will soon be linked to the School Relations/New Student page. Other campus agencies are able to link to the site as well.
- A recommendation was made to link the page to the campus home page.

Items from the floor:

None

The meeting was adjourned at 3:25

The next meeting will be October 4, 2011, 2011 2:00 to 3:30 p.m. in LC 62