College Committee on Developmental Education
Minutes
September 4, 2012

The Mission of the Cerritos College Committee on Developmental Education is to insure that the college maintains well-coordinated, highly-integrated, inclusive and effective support for all Cerritos College Learners

Members Present:

| Yes | Sylvia Bello-Gardner | Yes | Chomiak, Renee De Long (ACCME) |
| Yes | Bob Chester (Faculty Senate President) | Yes | Steve Clifford (English) |
| Yes | Lucia Coulter (ESL) | No | Bonnie Helberg (Reading) |
| Yes | Mary Hunt (DSPS) | Yes | Yvette Juarez (Classified) |
| Yes | Michelle Lewellen (CTE) | Yes | Niki Lovejoy (English) |
| Proxy | Kay Nguyen (Research and Planning) | Yes | Scott O'Neil (Math) |
| Yes | Sue Parsons (at large) | Yes | Francie Quaas-Berryman (DE&SCC) |
| Yes | Bryan Reece (DASIE) | Yes | Martha Robles (Adult Ed) |
| No | Michelle Rodriguez (Classified) | Yes | Norma Rodriguez (ACCME) |
| No | Joana Shilling (VP Academic Affairs) | No | Armando Soto (Counseling) |
| Yes | Maria Torres (Math) | | |

VACANT (At Large) | VACANT (CTE) |
VACANT (ASCC) | VACANT (Reading) |

Guests: Tim Nguyen (Proxy for Kay Nguyen), Graciela Vasquez, Carla Yorke

Developmental Education Committee Responsibility:

- Recommend policies and practices to support developmental learning including the skills, services, and activities.
- Recommend services and activities for the student learning support centers.
- Monitor trends and practices on Developmental Education issues and communicate them to the college.

Developmental Education Action Plan Goals:

1. Establish and implement an assessment and evaluation plan for continuous quality improvement in Developmental Education programs and services.
2. Nurture a campus-wide culture of inquiry, evidence, and innovation among all faculty by establishing and supporting a “Faculty Success Center.”
3. Establish and expand academic preparation and programs to move students efficiently through the developmental education course sequences.
4. Establish well-coordinated, inclusive, and effective “Success Center(s) with highly-integrated curriculum to support learners in both preparing for and succeeding in college-level courses and programs.
5. Develop and Expand campus programs that prepare students for required assessments, orient students to the college culture, and counsel students to begin required developmental classes as early as possible in their academic career.
Meeting called to order by Francie Quaas-Berryman at 2:05

**Approval of May 1, 2012 Minutes:** Steve Clifford moved to approve the minutes, and Scott O'Neil seconded the motion. The minutes were approved as presented.

**Review of Five Year Goals:** Francie Quaas-Berryman presented a brief overview of the progress made on the initial five-year goals. The committee added items to the list of projects and work done in connection with the initial five year goals. Francie will make recommended revisions. This documentation will become part of the annual BSI report that is sent from the college to Sacramento. The committee will have the opportunity to review the revisions at the Sept 18 meeting.

**Review Draft of New Five Year Goals:** The first five years of BSI have come to an end, and it is time to develop and update the committee’s long term goals. Francie Quaas-Berryman presented a draft of the new five-year goals and the current activities. The committee reviewed the draft and made revisions. Francie will integrate the revisions into the draft and bring it to the next meeting for review and approval. The new goals and activities will be part of the annual BSI report that will be sent to Sacramento in October.

**Items from the Floor:**
- The committee would like to hear reports from the groups that did activities as part of the initial five year goals. Francie will make arrangements for the reports to begin in October
- Martha Robles made an announcement about the Deferred Action workshops being offered in Adult Ed.
- Sylvia Bello-Gardner made an announcement about the Counseling Tune-up Workshops being offered through the Success Center.
- Bryan Reece shared the latest campus data, and it looks like the college is continuing its improvement trend. Success and retention rates are up. Dev Ed rates are up. CTE is up.

The Meeting was adjourned at 3:25
The Next meeting will be September 18, 2012 at 2:00 in LC-62