The meeting was called to order at 2:11 p.m.

Meeting Minutes Approved
- Minutes for the November, 2014, meeting were approved.

Committee Membership
- Membership was discussed.
  - Erin Cole was appointed at-large by the Faculty Senate.
  - Director of Research and Planning or designee. This title needs to change to reflect new position: Institutional Effectiveness/Research and Planning. Will this remain an administrative position or designee?
  - Dean of Academic Success and Institutional Effectiveness. This title needs to change to reflect new position: Dean of Academic Success

Dev Ed Funding Available
- Dev Ed has $50,000 to spend before the end of the fiscal year. The committee discussed ideas on how to spend the funds and members were asked to think about projects that may fit in with Dev Ed goals. Francie announced that Dev Ed would pay registration fees for faculty and counselors to attend the On Course conference or the Acceleration Conference to be held locally. Faculty have also been given the opportunity to take an online Reading Apprenticeship course through WestEd, which will also count for salary advancement. Suggested ideas:
- Talk to Terrie Lopez and Kristi Blackburn about hiring someone to research data on how our students progress after the Assessment Test math placement.
- Funding Summer Institute (CTX)
- Purchasing additional document cameras

**Review of Dev Ed Goals**

- Dev Ed goals were reviewed and it was determined that some of the goals have been institutionalized with the development of 3SP. Francie asked the committee to start thinking about new goals or if current goals should be kept.
  - Goal #1 – Need to coordinate with IERP
  - Goal #2 – Has been institutionalized and committee would like to see Professional Development on teaching and learning. Faculty would be required to report back to the Dev Ed committee by a set date to make sure information is shared.
  - Goal #3 – Has gone to Counseling and 3SP
  - Goal #4 – Has gone to 3SP

**Project for the Committee**

- Francie asked members to think about a big project to work on as a Committee. There was discussion on:
  - Needs assessment for south of Falcon Way
  - Provide services for students south of Falcon Way

**Student Equity Update**

- It was suggested to invite Dr. Johnson back to a committee meeting to give a Student Equity update.

**Next Meeting**

The next meeting will be held on March 3, 2015.

The meeting was adjourned at 3 p.m.