PART-TIME INSTRUCTOR OPPORTUNITIES

Application materials will be evaluated by a selection committee to determine which applicants qualifications, based on the information in the job announcement, best suit the needs of the District and the Department. The selection committee will conduct interviews, including a teaching demonstration, in order to determine which applicants best demonstrate the skill and knowledge required for the position. Successful candidates will be placed on an eligibility list for employment and will be contacted for employment opportunities based on the District's needs.

For application/additional information:

Telephone: (562) 860-2451 x2284
Web Site: http://www.cerritos.edu

Human Resources Hours:
8:00 AM - 5:00 PM (Monday through Friday)

CERRITOS COLLEGE
11110 ALONDRA BLVD
NORWALK, CA 90650-6298

Cerritos College employs only individuals lawfully authorized to work in the United States. Cerritos College does not provide sponsorship for changes in immigration status for the purpose of employment in the United States. Offers of employment are contingent upon presentation of documents verifying the appointee’s identity and eligibility to work and completion of the required I-9 Form in accordance with the provisions of the Immigration Reform and Control Act of 1986 (Public Law 99-603).

Equal Opportunity Employer

CONTINUOUS RECRUITMENT
Profile

Cerritos College serves as a comprehensive community college for southeastern Los Angeles County. Communities within the college's district include Artesia, Bellflower, Cerritos, Downey, Hawaiian Gardens, La Mirada, Norwalk, and portions of Bell Gardens, Lakewood, Long Beach, Santa Fe Springs and South Gate. Cerritos College offers degrees and certificates in more than 180 areas of study in nine divisions. Enrollment currently averages 23,000 students. Visit Cerritos College online at http://www.cerritos.edu/.

The Biology Department is an integral part of the Division of Science, Engineering, and Math, and its mission is to provide introductory education in the biological sciences. The eight full-time faculty and numerous part-time faculty provide a diverse array of courses designed to fulfill general education requirements, to prepare for further study of biology after transferring, and to prepare for professional careers in health care at the associate, baccalaureate, or graduate level. The department offers microbiology that meets the needs to pre-healthcare students as well as biology majors. The biology department is currently housed in a modern building with up-to-date lab and lecture facilities including smart-rooms that facilitate the appropriate use of technology in instruction.

Successful candidates will join a small team of dedicated faculty who work closely together and are committed to maintaining an atmosphere of collegiality as well as excellent teaching that respects our students' varied learning styles, levels of preparation, and cultural and social backgrounds. Successful candidates may teach lab and/or lecture portions of microbiology courses, will work closely with other faculty to ensure instructional continuity and student success, and will have the opportunity to contribute to the department.

DUTIES & RESPONSIBILITIES

A description of faculty duties and responsibilities may be found in Board Policy and Administrative Procedure 4005. (www.cerritos.edu/board)

QUALIFICATIONS

Required:
- Master's in any biological science OR Bachelor's in any biological science AND Master's in biochemistry, biophysics, or marine science OR the equivalent.
- Understanding, sensitivity, and commitment to meeting the needs of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic background of the student/community population.

Preferred:
- Teaching experience in microbiology lab and lecture for pre-health care professionals.
- Experience at the community college level.

CONDITIONS OF EMPLOYMENT

- Salary is $53.29 per hour to start.
- Assignments are contingent upon sufficient enrollment.
- Assignments include day and evening classes.
- Individuals who are offered employment shall be required to obtain fingerprints for a criminal history clearance through the State Department of Justice and remit the required fee for processing the fingerprints, produce an original social security card, and submit negative TB test results (must be within the past four years) before they are hired.
- Proof of eligibility to work in the United States and signing of loyalty oath per Government Codes 3100-3109.
- Continued employment is contingent on funding.

APPLICATION PROCEDURE

Interested applicants must submit:
- Letter of application indicating how you meet each of the required and preferred qualifications for this position to include, but not be limited to, information on the following:
  - Contributions to the profession
  - Related experience/accomplishments
  - Professional/personal development
  (Workshops, Diversity Sensitivity Training, etc.)
- Completed District application form.
- Résumé of educational background and experience.
- Copies of all transcript(s) (need not be official) verifying all educational degree(s) and/or coursework required for the position. A foreign transcript must be evaluated by a NACES certified agency. The website address is www.naces.org.
- Letter(s) of recommendation addressing recent pertinent experience.

ALL ABOVE MATERIALS ARE TO BE SUBMITTED TO THE FOLLOWING ADDRESS:

HUMAN RESOURCES
CERRITOS COLLEGE
11110 ALONDRA BLVD
NORWALK, CA 90650-6298

APPLICATION DEADLINE

This position will remain open through May 10, 2016. Applications may be screened throughout the year as instructional needs arise. All applications will be reviewed and applicants will be notified when screening is completed. It is the applicant's responsibility to ensure that all application materials are received. Applicants who need special services or facilities due to disability in order to apply or interview for this position must notify Human Resources at the time of application or at least 72 hours prior to the closing date or date of a scheduled interview.